



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Aluino Ochoa, M.D.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – March 4, 2024

Date: February 29, 2024

The Pension Committee will meet at 11:00 a.m. in the first-floor conference room.

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

Pension Administrative Committee:

Stan Retz, Chairperson (January 1, 2023 - December 31, 2025)

Chris McAlpine (February 4, 2022 – January 31, 2025)

Leigh Spradling (March 1, 2022 – March 1, 2024)

Casey Crouch (March 2, 2023 – March 1, 2026)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
MARCH 4, 2024 @ 11:00 A.M.
FIRST FLOOR CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Review and approval of minutes (January 8, 2024).

Motion: To recommend approval of the January 8, 2024 meeting minutes as presented.

- II. Update on Pension Plan and Trust
- III. Other
- IV. Adjournment

**PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
JANUARY 8, 2024**

The members of the Pension Administrative Committee met on January 8, 2024 at 11:01 a.m. The following representing a quorum, were present or participating via phone:

Pension Administrative Committee:

Stan Retz, Chairperson
Chris McAlpine
Leigh Spradling
Casey Crouch (absent-excused)

Others Present:

Robert Jordan, Chairman, Board of Directors
Thomasina Middleton, Director of Finance
Pamela Perez, Recording Secretary
Stephanie Parham, Executive Office Manager Administration
Rick Burke, Gray Robinson
Anual Jackson, Chief Compliance & Audit Officer
Christina Moats, Benefits Coordinator
Wendy Warner, Manager, Human Resources

Call to Order

The meeting was called to order by the Chairperson at 11:01 a.m.

Review and Approval of Minutes

The following motion was made by Ms. Spradling and seconded by Mr. McAlpine and approved without objection:

Action Taken: Motion to approve the PAC minutes of August 24, 2023, September 11, 2023 and December 8, 2023 meetings as presented.

Update on Pension Plan and Trust

Mr. McAlpine noted that the final numbers are being confirmed and target date to send out letters is the first quarter.

Membership Renewal for Casey Crouch

The following motion was made by Ms. Spradling and seconded by Mr. McAlpine and approved without objection:

Action Taken: Motion to recommend the Finance Committee approve the renewal of membership for Casey Crouch for a three-year term from March 02, 2023 through March 01, 2026.

Pension Administrative Committee Meeting
January 8, 2024

Other

Mr. Chris Jones with USIGC will provide an overview of their services during the Education Committee.

Adjournment

There being no further business, the meeting was adjourned at 11:12a.m.

Stan Retz, Chairperson

QUALITY COMMITTEE

Elizabeth Galfó, M.D., Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff
Greg Cuculino, M.D.
Alphonse Pecoraro, M.D., Designee
Nimish Naik, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, MARCH 4, 2024, at 12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the January 8, 2024 meeting.

II. Vision Statement

III. My Story

IV. Dashboard

V. MRSA Improvements – Ms. Cottrell

VI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on January 8, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present.

Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Herman A. Cole, Jr.
Ashok Shah, M.D.
Dan Aton
Billie Fitzgerald
Billy Specht
Christopher Manion, M.D.
Maureen Rupe
Gregory Cuculino, M.D.
Aluino Ochoa, M.D., President/Medical Staff

Members absent:
Elizabeth Galfo, M.D., Chairperson (excused)
Kiran Modi, M.D. (excused)
Francisco Garcia, M.D. (excused)
George Mikitarian (non-voting) (excused)

CALL TO ORDER

Mr. Jordan called the meeting to order at 12:01 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (11 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE NOVEMBER 6, 2023 MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Ms. Cottrell summarized the committee's vision statement.

MY STORY

Ms. Cottrell shared the story of Marty, the first patient to receive robotic-assisted surgery at Parrish Medical Center and his positive outcome.

QUALITY DASHBOARD REVIEW

Ms. Cottrell reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Ms. Cottrell answered questions from committee members concerning the dashboard and her comments. Copies of the Power Point slides presented are appended to the file copy of these minutes.

Early Outcomes of Robotic Program

Ms. Cottrell reviewed the early outcomes of the Robotics Program, noting the number of cases to date, credentialed providers, and impact on both length of stay and readmissions. All are very positive for the hospital.

OTHER

There was no other business brought before the committee.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 12:32 p.m.

Robert L. Jordan, Jr., C.M.
Acting Chairperson



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Quality Agenda

March 4, 2024

1. Approval of Minutes
2. Vision Statement
3. My Story
4. Dashboard
5. MRSA Improvements

Quality Committee

Vision Statement

“Assure affordable access to safe, high quality patient care to the communities we serve.”



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parrishhealthcare.com

My Story



Healing Families – Healing Communities®

parrishhealthcare.com

Dashboard



Healing Families – Healing Communities®

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Performance dashboard

Description	Definition	Oct 23- Dec 23	Jan 23- Dec 23	Opportunity
Stroke	Stroke management compliance	70%	82%	Goal: 100%
Sepsis	Severe Sepsis and Septic Shock Management bundle compliance	49%	55%	Goal: 84%
Early Elective Delivery	Percentage of elective deliveries among mothers with uncomplicated pregnancies at 37 and 38 weeks gestation	0%	0%	Goal: 0%
Readmission	All cause 30 day readmissions	9.3%	8.6%	Goal: 8.0%
Person Centered flow	Inpatient and outpatient emergency department throughput	361	365	164 *weighted goal
Person Experience	Top box HCAHPs domain score for overall rating	66.4%	60.7%	Target: 71%

Performance dashboard

Description	Definition	Jan 23– Dec 23 SIR	National Rate
CLABSI	Central Line Associated Bloodstream Infection	1.997	0.772
CAUTI	Catheter Associated Urinary Tract Infection	0.727	0.610
MRSA bacteremia	Hospital onset MRSA bacteremia	1.82	0.800
<i>C. difficile</i> infection	Hospital onset <i>C. difficile</i> infection	0.524	0.448
SSI	Combined Abdominal hysterectomy and colon procedures	0.605	0.893

MRSA Improvements



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MRSA Bacteremia

Definition

- staph bacteria in the blood
- resistance to many antibiotics

MRSA Bacteremia

Definition

- Community Onset (CO) – positive blood cultures collected on hospital day 1 through day 3
- Hospital Onset (HO) – positive blood cultures collected on or after hospital day 4

Colonization vs Infection

Definition

Colonization

- bacteria in or on host that are growing. No tissue invasion

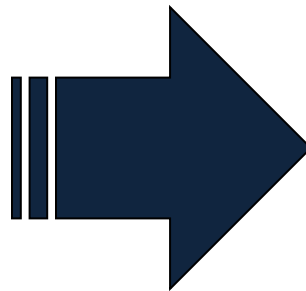
Infection

- The entry and multiplication of bacteria in tissues of the host

Which patient is colonized with MRSA?



Which patient is colonized with MRSA?



Decolonization

Administration of antimicrobial or antiseptic agents to eradicate or suppress MRSA colonization

- Chlorhexidine gluconate (CHG) baths once daily
- Decolonization kit performed 2 twice daily
 - Contains 10% povidone – iodine

Decolonization

Decrease burden of patient nasal and skin contamination



Prevent infections due to potential pathogens on patient skin



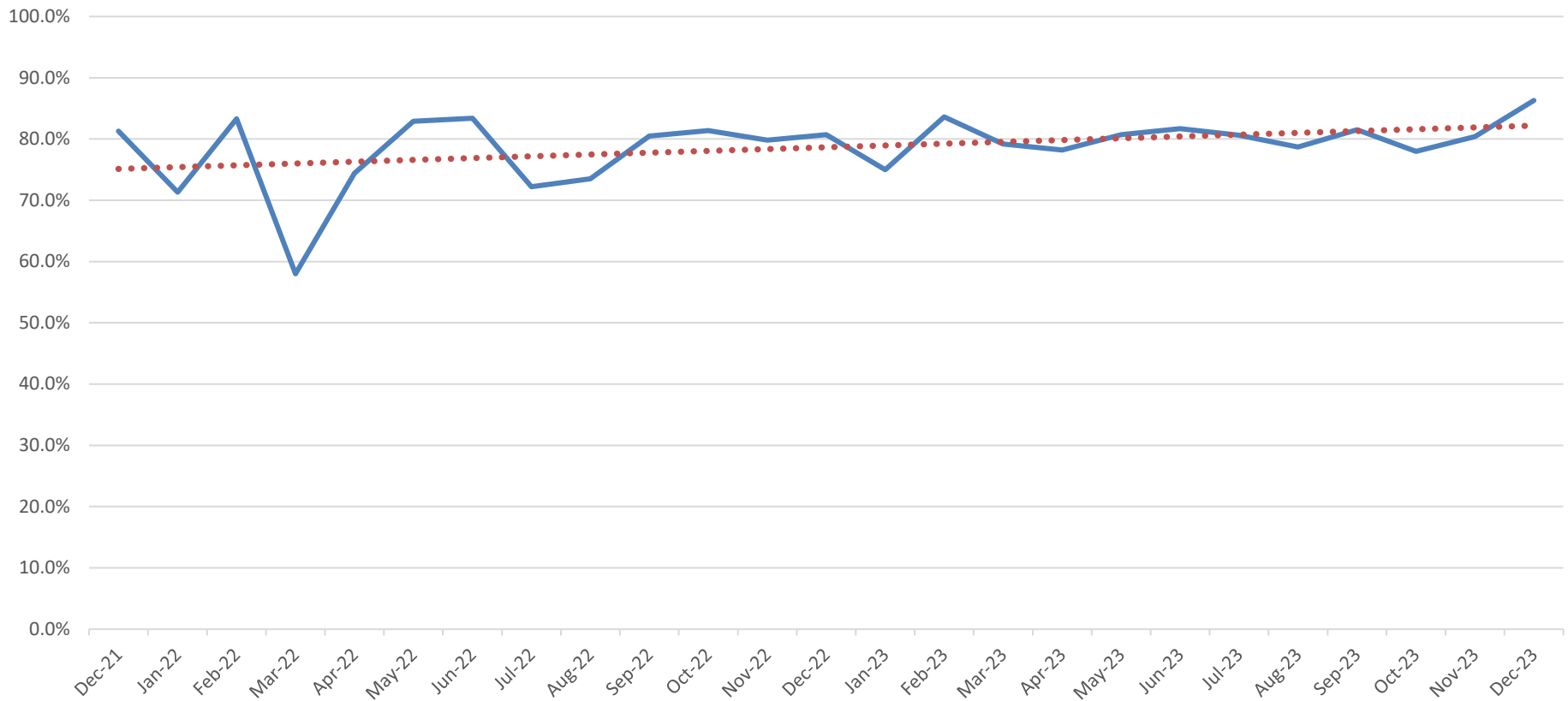
Decrease contamination of care partner hands and the environment



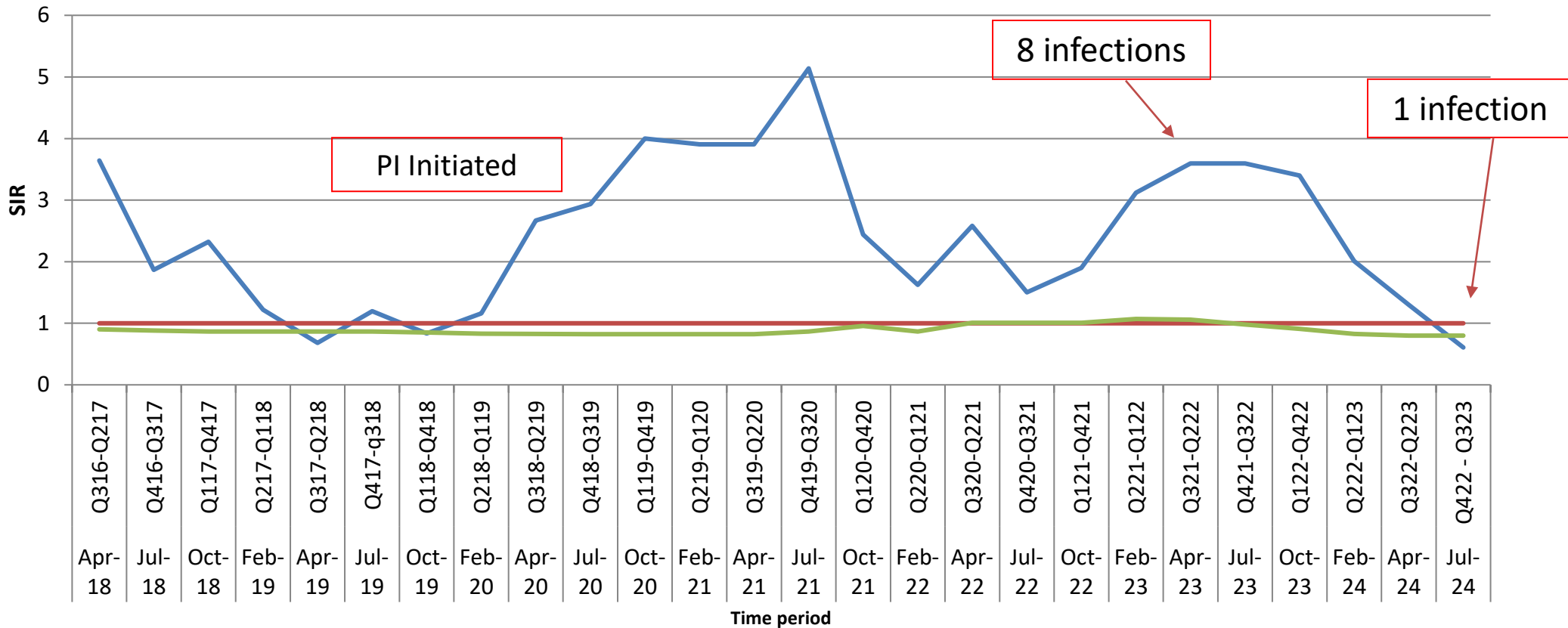
Decrease spread of potential pathogens to other patients

Decolonization

Bundle compliance



MRSA standardized infection ratio



Next steps

Med/Surg rollout

Target high risk groups such as:

- History of MRSA

- Resident of a long-term care facility

- Recent surgery

- Hemodialysis patients

Questions?



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FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 4, 2024
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Approval of minutes.

Motion: To recommend approval of the January 8, 2024 meeting.

- II. Financial Review – Mr. Sitowitz
- III. Florida Statute 189.0695 / RFP – Mr. Sitowitz and Mr. Boyles
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on January 8, 2024, in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D.

Member(s) Absent:

George Mikitarian (non-voting) (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 12:37 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Ms. Fitzgerald seconded by Mr. Retz and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE THE NOVEMBER 8, 2023 MEETING MINUTES OF THE FINANCE COMMITTEE, AS PRESENTED.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL REVIEW

Mr. Liston summarized the November financial statements of the North Brevard County Hospital District and the year-to-date financial performance of the Health System. Mr. Liston answered questions and received comments from the members of the committee.

PENSION COMMITTEE MEMBERSHIP RENEWAL FOR CASEY CROUCH

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THAT THE BOARD OF DIRECTORS APPROVE THE RENEWAL OF THE PENSION COMMITTEE MEMBERSHIP FOR CASEY CROUCH FOR A THREE-YEAR TERM FROM MARCH 2, 2023 THROUGH MARCH 1, 2026.

DISPOSALS

Discussion ensued regarding the surplus property and the following motion was made by Mr. Jordan, seconded by Mr. Retz, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUEST FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS 274.05 AND FS 274.96.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 12:48 p.m.

Herman A. Cole, Jr.,
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
RESOLUTION**

Adopted March 4, 2024

Authorizing Delegation and Amendments to Financing Agreements

RESOLUTION

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF AMENDMENTS TO EXISTING FINANCING AGREEMENTS; DELEGATING TO AUTHORIZED REPRESENTATIVES OF THE BOARD THE AUTHORITY TO EXECUTE AND DELIVER ALL OF SAID DOCUMENTS AND INSTRUMENTS, AND ANY OTHER DOCUMENTS AND INSTRUMENTS IN CONNECTION WITH SUCH AMENDMENTS, IF APPROPRIATE; AUTHORIZING OFFICERS AND AUTHORIZED REPRESENTATIVES TO DO AND PERFORM ALL OTHER ACTS AND THINGS REQUIRED TO EFFECTUATE AMENDMENTS OF FINANCING AGREEMENTS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 2003-362, Laws of Florida, as amended (the “Act”), the North Brevard County Hospital District (the “District”) was established as a governmental body corporate and politic with jurisdiction extending territorially throughout a portion of Brevard County, Florida; and

WHEREAS, the Board of the District (the “Board”), is authorized by the Act, among other things, to provide by resolution at one time, or from time to time, for the issuance of revenue bonds of the District in order to carry out the purposes of the Act; and

WHEREAS the District presently owns and operates health care facilities in Brevard County, Florida (the “County”); and

WHEREAS, the District has previously issued the outstanding Revenue Refunding Bonds (Parrish Medical Center Project), Series 2014 (the “Series 2014 Bonds”), which are held by Regions Capital Advantage, Inc. (the “2014 Purchaser”) pursuant to that certain Financing Agreement dated as of September 1, 2014 (the “2014 Financing Agreement”); and

WHEREAS, the District has previously issued the outstanding Revenue Refunding Bonds (Parrish Medical Center), Series 2017 (the “Series 2017 Bonds” and together with the Series 2014 Bonds, the “Bonds”), which Series 2017 Bonds are held by Siemens Public, Inc. (the “2017 Purchaser” and together with the Series 2014 Bonds held by Regions Capital Advantage ,Inc., the “Purchasers”) pursuant to that certain Financing Agreement dated as of November 1, 2017 (the “2017 Financing Agreement” and together with the 2014 Financing Agreement, the “Financing Agreements”); and

WHEREAS, as a condition to certain concessions to be made by the Purchasers, the Purchasers will require that the Financing Agreements be amended (together, “Amendments”) to provide for a fee to be paid to the Purchasers and to otherwise modify certain covenants in the Financing Agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT:

ARTICLE I.

GENERAL

Section 1.1. Definitions. Terms not defined herein shall have the meanings assigned to such terms in the Financing Agreements. In addition to words and terms defined in the **WHEREAS** sections above, the following words and terms as used in this Resolution shall have the following meanings, unless some other meaning is plainly intended:

“Authorized Representative” means, in connection with the Bonds, each acting individually of (a) the Chairman of the Board, (b) the Vice Chairman of the Board, (c) the Chief Executive Officer of the District, (d) the Interim Chief Financial Officer of the District, (e) the Interim Controller of the District, and (f) such other officers, employees or agents of the District as shall be from time to time designated by Certificate of the Board.

“Bond Counsel” means Foley & Lardner LLP, or another firm of nationally recognized bond counsel knowledgeable in matters of municipal finance.

“Committee” has the meaning set forth in Section 2.1 hereof.

“Master Indenture” means the Master Trust Indenture between the District and the Master Trustee, dated as of July 1, 2008, as supplemented and amended.

“Master Trustee” means TD Bank, National Association, together with its successor or successors as Master Trustee, acting as the Master Trustee under the provisions of the Master Indenture.

“Resolution” means this Resolution, duly adopted by the Board on the date hereof.

Section 1.2. Rules of Construction. Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders. Unless the context shall otherwise indicate, words used herein shall include the plural as well as the singular number. The word “person” shall include any individual, corporation, partnership, limited liability company, joint venture, association, joint stock company, trust, unincorporated organization or governmental or any agency or political subdivision thereof.

Section 1.3. Authority for Resolution. This Resolution is adopted pursuant to the provisions of the Act, the Florida Constitution and other applicable provisions of law.

Section 1.4. Resolution to Constitute Contract. In consideration of the purchase and acceptance of the Bonds by those who shall hold the same from time to time, the provisions of this Resolution shall be a part of the contract of the District with the Purchasers, and shall be deemed to be and shall constitute a contract between the District and the Purchaser, and its successors and assigns. The provisions, covenants and agreements herein set forth to be performed by or on behalf of the District shall be for the benefit, protection and security of the Purchasers, and its successors and assigns, in accordance with the terms of this Resolution and the Financing Agreements.

ARTICLE II.

APPROVAL OF AMENDMENTS

Section 2.1. Ratification of Financing Agreements; Authorization and Approval of Amendments. The Board hereby ratifies the Master Indenture. The Board hereby authorizes and approves the execution and delivery of the Amendments, with the execution by an Authorized Representative being conclusive evidence of the Board’s approval of the final form of said respective documents with such insertions, filling in of blanks, changes or deletions.

In addition to the delegation made to the Authorized Representatives in the paragraph above, any three of the Authorized Representatives (the “Committee”), in consultation with the financial advisor to the District, is hereby authorized on behalf of the District, to approve and ratify each and every covenant and undertaking (including related definitions and terms) set forth in the Amendments upon such terms and conditions as the Committee deems to be in the best interest of the District, the execution and delivery of such documents by an Authorized Representative being

conclusive evidence of the Committee's and the Board's approval of such covenants and undertakings.

The Committee is hereby authorized to approve, execute, and deliver the Amendments for and on behalf of the District pursuant to the terms hereof, including but not limited to the negotiation of covenants and payment of fees payable to the Purchasers.

Section 2.2. Authorization of Execution of Certificates and Other Instruments. The Authorized Representative is hereby authorized and directed, under the official seal of the District, to execute and deliver certificates of the District certifying such facts as the District's attorney, counsels to the Purchasers or Bond Counsel shall require in connection with the issuance, sale and delivery of the Bonds, and to execute and deliver such other documents, instruments and agreements as shall be necessary or desirable to perform the District's obligations under this Resolution, and the Financing Agreements and to consummate the transactions contemplated hereby and thereby. Such certificates and instruments shall include, but shall not be limited to, amendment to existing tax documents and certain filings to be made with the State of Florida and the Internal Revenue Service.

ARTICLE III.

MISCELLANEOUS

Section 3.1. No Personal Liability. No representation, statement, covenant, warranty, stipulation, obligation or agreement herein contained, or contained in the Bonds, or in any certificate or other instrument to be executed on behalf of the District in connection with the issuance of the Bonds, shall be deemed to be a representation, statement, covenant, warranty, stipulation, obligation or agreement of any member, officer, employee or agent of the District in his or her individual capacity, and none of the foregoing persons nor any officer of the District executing the Bonds, or any certificate or other instrument to be executed in connection with the issuance of the Bonds, shall be liable personally thereon or be subject to any personal liability or accountability by reason of the execution or delivery thereof.

Section 3.2. No Third-Party Beneficiaries. Except such other persons as may be expressly described herein or in the Bonds, nothing in this Resolution, or in the Bonds, expressed or implied, is intended or shall be construed to confer upon any person other than the District and the Bondholders any right, remedy or claim, legal or equitable, under and by reason of this Resolution or any provision hereof, or of the Bonds, all provisions hereof and thereof being intended to be and being for the sole and exclusive benefit of the District and the Persons who shall from time to time be Bondholders.

Section 3.3. Severability of Invalid Provisions. If any one or more of the covenants, agreements or provisions of this Resolution shall be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements and provisions of this Resolution and shall in no way affect the validity of any of the other covenants, agreements or provisions hereof or of the Bonds issued hereunder.

Section 3.4. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 4th day of March, 2024.

BOARD OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

(SEAL)

By: _____
Chairman

ATTEST:

By: _____
Secretary



Healing Families – Healing Communities®

parrishmed.com

Finance Committee

FYTD January 31, 2024 – Performance Dashboard

Indicator	FYTD 2024 Actual	FYTD 2024 Budget	FYTD 2023 Actual
ED Visits	10,344	10,348	10,220
IP Admissions	1,440	1,682	1,523
Surgical Cases	1,545	2,029	1,793
LOS	5.4	4.3	4.8
OP Volumes	27,575	29,164	27,467
Hospital Margin %	3.98%	7.79%	0.53%
Investment Income \$	\$3.1 Million	\$2.8 Million	\$6.9 Million

EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 4, 2024
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the January 8, 2024 meeting.

- II. Reading of the Huddle
- III. Mayo Clinic / Cleveland Clinic – Mr. McAlpine & Ms. Sellers
- IV. Attorney Report – Mr. Boyles
- V. Other
- VI. Executive Session (if needed)

ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on January 8, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Maureen Rupe

Members Absent:
Elizabeth Galfo, M.D. (excused)
George Mikitarian (non-voting) (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 12:49 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan, and approved (4 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE OCTOBER 2, 2023 MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD, AS PRESENTED.

READING OF THE HUDDLE

Mr. Cole presented the Weekly Huddle.

ATTORNEY REPORT

Mr. Boyles shared that the state legislature opens today, adding that there are several bills that could impact the Hospital District. Mr. Boyles noted that Gray Robinson is monitoring these activities and will provide update as needed.

PUBLIC RECORDS

Ms. Ramos summarized the public records laws including the definition and what is considered a public record, cost to the requestor for public records, and timing of producing public records after a request is received. Ms. Ramos responded to questions from the committee.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 1:19 p.m.

Stan Retz, CPA
Chairman

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Elizabeth Galfo, M.D., Chairperson
Billy Specht
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, MARCH 4, 2024
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Review and Approval of Minutes

Motion to approve the minutes of the January 8, 2023 meeting.

II. IT Security Update – Mr. Krysza

III. Other

IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on January 8, 2024, at 1:30 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M.
Dan Aton
Ashok, Shah, M.D.
Stan Retz, CPA
Billy Specht
Herman A. Cole, Jr.
Aluino Ochoa, M.D

Member(s) Absent:

Elizabeth Galfo, M.D (excused)
George Mikitarian (non-voting) (excused)

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 1:30 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Ms. Rupe seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 6, 2023 EDUCATION COMMITTEE MEETING, AS PRESENTED.

ANNUITY PROCESS

Mr. Jones presented via phone, giving an overview of annuities and summarizing the annuity process provided as an optional form of benefit under the pension plan as it is being terminated.

IMPROVING OUTPATIENT POST-OPERATIVE CARE THROUGH FOLLOW-UP PHONE CALLS

Ms. Dickerson shared the goals and positive outcomes of the post-operative follow-up calls program. Ms. Dickerson answered questions from the committee.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 2:33 p.m.

Billie Fitzgerald
Chairperson



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IT Security Update

Jeremy Kryszan, Director IT Security

Cybersecurity

Why is it important?

- Risk management
- Financial loss prevention
- Reputation protection

Cybersecurity

Definitions

- Phishing
- Hacker
- Ransomware
- Bitcoin

Cybersecurity

Current events

Optum

[Subscribe to Optum Solution Status Updates](#)

For status updates on imaging solutions, please visit us at [Change Healthcare Stratus Imaging](#)

**Update: Some applications are
experiencing connectivity issues.**

Incident Report for Optum Solutions

Who is BlackCat?

```
Hello, [REDACTED]
>> What happened

Important files on your network was ENCRYPTED and now they have grp3smk extension.
In order to recover your files you need to follow instructions below.

>> Sensitive Data

Sensitive data on your network was DOWNLOADED.
If you DON'T WANT your sensitive data to be PUBLISHED you have to act quickly.

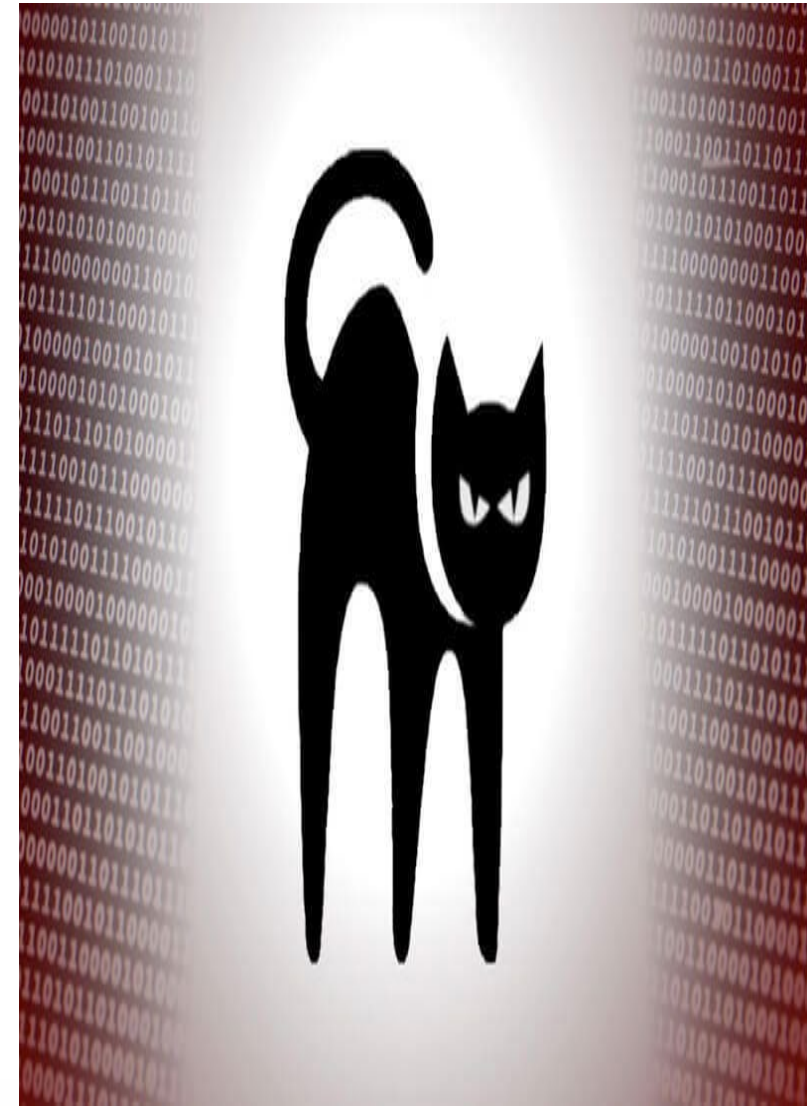
Data includes:
- MICROS DATABASE, Accounting, Drawings
- Check Copies, Engineering, HR, Banking Information
- Payroll Scan, Sales and Marketing, Financia
- And more...

>> CAUTION

DO NOT MODIFY ENCRYPTED FILES YOURSELF.
DO NOT USE THIRD PARTY SOFTWARE TO RESTORE YOUR DATA.
YOU MAY DAMAGE YOUR FILES, IT WILL RESULT IN PERMANENT DATA LOSS.

>> What should I do next

1) Download and install Tor Browser from: https://torproject.org/
2) Navigate to: http://d75itpgjffe2ys2qivqplbvmw3yyx7o5e4ppt2esi[REDACTED].onion/?access-key=${ACCESS_KEY}
```



How does BlackCat infiltrate?

A single username and password are leaked, mostly by a successful phishing campaign.

- Used to find sensitive information and additional accounts to compromise.
- Example - IT employee or service account.

How does BlackCat infiltrate?

- BlackCat modifies the infrastructure to remove security.
- BlackCat steals and encrypts data. Threatens to post the information to a public website if millions of dollars are not paid.

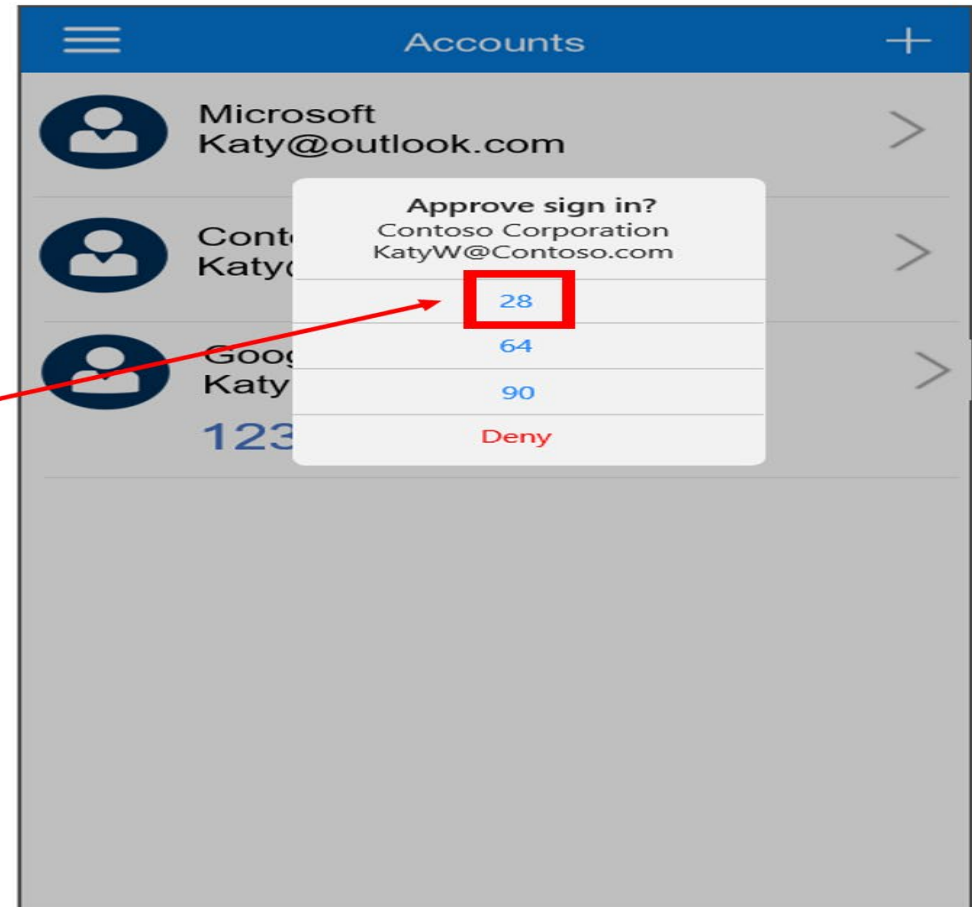
How does BlackCat infiltrate?

- A successful payment is brokered through BlackCat via Bitcoin. BlackCat retains a portion of the payment before forwarding it to the criminal.

Protections in place

- Firewalls
- Anti-virus software
- 3rd party monitoring
- Penetration testing
- Education and training

Additional protections









Employee Training and Awareness

Email example

- Pay attention to sender and subject line
- Poor spelling and grammar
- Deceptive web links
- Questionable or ridiculous calls to action

Can we ever get to a truly safe posture?

The Cyber Threat Spectrum

	HACKTIVISM	CRIME	INSIDER	ESPIONAGE	TERRORISM	WARFARE
THREATS						
MOTIVATION	Hackers use computer network exploitation to advance their political or social causes.	Individuals and sophisticated criminal enterprises steal personal information and extort victims for financial gain.	Trusted insiders steal proprietary information for personal, financial, and ideological reasons.	Nation-state actors conduct computer intrusions to steal sensitive state secrets and propriety information from private companies.	Terrorist groups sabotage the computer systems that operate our critical infrastructure, such as the electric grid.	Nation-state actors sabotage military and critical infrastructure systems to gain an advantage in the event of conflict.

QUESTIONS



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DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MARCH 4, 2024
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Recognitions(s)
 - A. New Providers (memo included)
- V. Review and Approval of Minutes (January 8, 2024 Regular Meeting)
- VI. Open Forum for PMC Physicians
- VII. Public Input and Comments***₁
- VIII. Unfinished Business***
- IX. New Business***
 - A. **North Brevard Medical Support, Inc, Liaison Report –Mr. Retz**
- X. Medical Staff Report Recommendations/Announcements
 - A. Motion to approve the delineated privileges for Allied Health Professional – Psychiatry, as written and attached.
 - B. Motion to approve the delineated privileges for Cleveland clinic – Telestroke, as outlined in the Cleveland Clinic Telestroke Services Agreement.
 - C. Motion to approve the delineated privileges for Allied Health Critical Care, as written:

The physician will be consulted for the following conditions:

 - Any request for ICU admission
 - Acute respiratory distress syndrome (ARDS)

BOARD OF DIRECTORS MEETING

MARCH 4, 2024

PAGE 2

- Conditions requiring transfer to tertiary care center
- Insertion and/or removal of advanced airways including endotracheal and tracheostomy tubes
- Hemodynamic instability
- Multi organ system failure
- Acute neurologic events
- trauma

XI. Public Comments (as needed for revised Consent Agenda)

XII. Consent Agenda***

. ***1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XIII. Committee Reports

- A. Quality Committee
- B. Budget and Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

BOARD OF DIRECTORS MEETING – REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 4, 2024

Consent Agenda

A. Finance

1. **Motion to recommend to the Board of Directors to approve the Resolution of the Board of Directors of the North Brevard County Hospital District approving and authorizing the execution and delivery of amendments to existing financing agreements; delegating to authorized representatives of the Board the authority to execute and deliver all of said documents and instruments, and any other documents and instruments in connection with such amendments, if appropriate; authorizing officers and authorized representatives to do and perform all other acts and things required to effectuate amendments of financing agreements; providing an effective date.**
2. **Motion to approve Administration to proceed with the RFP regarding Florida Statute Chapter 189, Section 0695, Independent Special District Performance Review.**

BOARD OF DIRECTORS MEETING

MARCH 4, 2024

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ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.

Delineation Of Privileges Allied Health Professional- Psychiatry

Provider Name:

Privilege	Status			
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This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional governance (MS Bylaws, Rules and Regulations) organizational, regulatory, or accreditation requirements that the organization is obligated to meet.

QUALIFICATIONS FOR ALLIED HEALTH PROFESSIONAL - PSYCHIATRY

PMHNPs combine a variety of nursing, psychosocial, and neurobiological expertise and methodologies to diagnose, treat, and improve the outcomes of patients facing psychiatric or mental health challenges.

INITIAL APPOINTMENT:

1. Initial Appointment Requirements: To be eligible to apply for core privileges in Allied Health Professional - Psychiatry, the initial applicant must meet the following criteria:

Achieve a BSN in Nursing, have completed a Master's or Doctoral PMHNP (Psychiatric Mental Health Nurse Practitioner) from an accredited entity by either the Commission on Collegiate Nursing Education (CCNE) or the Accreditation Commission for Education in Nursing (ACEN) to insure educational standards.

Complete 500 relevant faculty supervised clinical hours specifically related to the PMHNP role and client population. Successfully pass the PMHNP exam administered by the American Nursing Credentialing Center (ANCC), secure a state specific PMHNP Certification and licensure. CANDIDATE MUST HAVE A FREE AND CLEAR DEA ISSUED IN THE STATE OF FLORIDA.

REAPPOINTMENT:

1. Reappointment Requirements: To be eligible to renew core privileges in Allied Health Professional - Psychiatry, the applicant must meet the following maintenance of privilege criteria:

Current demonstrated competence and a sufficient volume of experience with acceptable results, as evidenced by OPPE (or similar metrics) and outcomes, for the past 24 months. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

Form Instructions: Select "Requested" next to all privileges requested. Upload all corresponding case logs as outlined in each section of privileges.

IMPORTANT: Please select ALL of the individual and core privileges you wish to exercise at Parrish Medical Center.

Allied Health Professional - Psychiatry Core Privileges

Admit, evaluate, diagnose, treat and provide consultation to patients of all ages, presenting with mental, behavioral, addictive or emotional disorders, e.g., psychoses, depression, anxiety disorders, substance abuse disorders, developmental disabilities, sexual dysfunctions, and adjustment disorders. Includes general medical management of patients concurrent with psychiatry privileges. May provide care to patients in the intensive care setting in conformance with unit policies. Assess, stabilize, and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services.

Allied Health Professional - Psychiatry Privileges

Level II Privileges

Criteria: Must meet the criteria outlined for Core privileges AND provide certification by a preceptor regarding experience and demonstrated competence to perform the procedure(s) being

Delineation Of Privileges

Allied Health Professional- Psychiatry

Provider Name:

Privilege	Status			
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requested.

Competency Requirements: Applicants must provide evidence of active practice of at least 10 patients over a two-year period at this facility or another facility where the applicant has privileges.

If the minimum case volume is not met within the two-year period, the facility's FPPE policy (#9950-28) will be followed.

Hospital admission: Any unit except for ICU, evaluation and management, acute illness/injury including psychiatric evaluation, psychiatric consultation, pharmacotherapy, hypnosis, and psychotherapy (cognitive behavioral therapy, psychodynamic therapy, and behavior modification)

— — — —

Level III Privileges

Criteria: Must meet the criteria outlined for Core privileges AND provide certification by a preceptor regarding experience and demonstrated competence to perform the procedure(s) being requested. See Attachment A for specific procedure volume requirements. If the minimum case volume is not met within the two-year period, the facility's FPPE policy (#9950-28) will be followed.

Conscious sedation, deep

— — — —

Conscious sedation, moderate

— — — —

Electroconvulsive therapy

— — — —

Intravenous Infusion ketamine.

— — — —

Delineation Of Privileges

Cleveland Clinic Telestroke

Provider Name:

Privilege	Status			
-----------	--------	--	--	--

Cleveland Clinic Telestroke Privileges as outlined in the Cleveland Clinic Telestroke Services Agreement

— — — —



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Welcome New Providers

Javier Soto, MD – OB/GYN Robotics

Medical School:

Universidad del Caribe,
School of Medicine,
Bayamon, PR

Residency: Johns Hopkins
Hospital, Baltimore, MD



Welcome New Providers

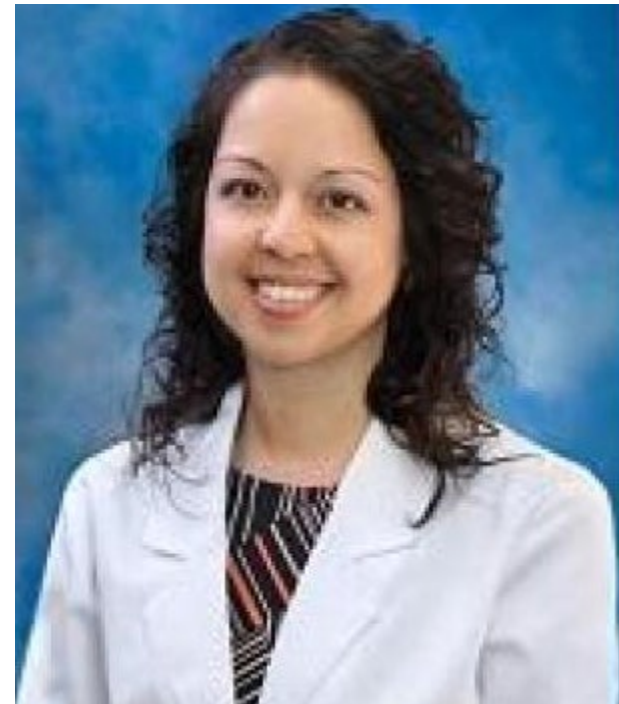
Kristy Kazemfar, DO – OB/GYN Robotics

Medical School:

Edward Via Virginia College of
Osteopathic Medicine,
Blacksburg, VA

Residency:

New Hanover Regional Medical
Center, Wilmington, NC



Welcome New Providers

Islam Sidky, MD – OB/GYN - PMG/Locum

Medical School: Cairo
University School of Medicine,
Egypt

Residency: Family Practice:
South Cairo Medical Center,
Egypt

OB/GYN: The Union Memorial
Hospital, Baltimore, MD



Welcome New Providers

Andrea Liu-Gerytch, DO – Anesthesiology

Medical School:

Universidade de Santo Amaro, Sao Paulo, Brazil (Doctor of Medicine)

Medical School: NYIT College of Osteopathic Medicine, Old Westbury NY (Doctor of Osteopathic Medicine)

Residency:

Geisinger Health System



DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:12 p.m. on January 8, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Ashok Shah, M.D.
Billie Fitzgerald
Billy Specht
Maureen Rupe
Dan Aton

Member(s) Absent:
Elizabeth Galfo, M.D. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:12 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC’S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC’s Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Retz, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE TO APPROVE THE MINUTES OF THE NOVEMBER 6, 2023 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

2024 Board of Directors Committee Roster

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE TO APPROVE THE 2024 BOARD OF DIRECTORS COMMITTEE ROSTER, AS PRESENTED.

PMC Pension Plan Update

Mr. McAlpine reported that all was covered during the Education Committee Presentation on the Annuity Process as part of the process to terminate the District pension plan.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

There were no recommendations or announcements.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Retz, seconded by Mr. Cole, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Finance

1. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
2. Motion to recommend to the Board of Directors to approve the changes to the Investment Policy of the Pension Plan as presented in the Finance Committee.

B. Pension

1. **Motion to recommend to the Board of Directors approve the Resolution and Secretary's Certificate of the Board of Directors of the North Brevard County Hospital District Terminating the North Brevard County Hospital District Pension Plan and Trust Agreement.**
2. **Motion to recommend to the Board of Directors approve the Resolution and Secretary's Certificate of the Board of Directors of the North Brevard County Hospital District Approving the Amendment to the North Brevard County Hospital District d/b/a Parrish Medical Center 403(b) Plan.**

COMMITTEE REPORTS

Quality Committee

Mr. Jordan reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

Administration had no report.

Hospital Attorney

Legal counsel had no report.

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:19 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
February 20, 2024 @ 5:30pm**

Present: K. Patel, MD, G. Cuculino, MD, C. Manion, MD, J. Zambos, MD,
R. Patel, MD, L. Stuart, MD, A. Ochoa, MD, G. Mikitarian, M. Navas, MD

Absent: C. Fernandez, MD, B. Mathews, MD, P. Carmona, MD, C. Jacobs, MD,
C. McAlpine

A meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on February 20, 2024, at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 6:10pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of January 16, 2024 as written and distributed *was made by Dr. Stuart, seconded by Dr. Cuculino and unanimously approved.*

2. **OLD Business: Update to:** Dr. Cuculino asked about the motion having been previously passed by the MEC to insure 30 days of ED/Specialty coverage. Mr. McAlpine advised that the Board had passed the motion unanimously and is seeking counsel as to how that is accomplished within the confines of the current Bylaws.

Update: Mr. Mikitarian advised that legal counsel has returned their review and that the Administration will be prepared to relay their recommendation at the March 19, 2024 meeting of the MEC.

New Business:

Policies for Review/Approval:

1. Animals in the Healthcare Environment – *edit Dept. Justice contact information*
2. Emerging Infectious Disease Pandemic Response and Recovery Plan – *multiple edits*
3. Risk Evaluation and Mitigation Strategy (REMS) – *Format changes only*
4. Use of Medical/Personal Electronic Devices, Relocatable Power Taps (RPT's) & Extension Cords – *No changes*
5. Medical Staff Onboarding Process - no edits, *Workflow, Originator, & Policy Format updated*
6. Intussusception Protocol – no edits, *Workflow, Originator, & Policy Format updated*

7. Procedure for Reappointment – no edits, *Workflow, Originator, & Policy Format updated*
8. Criteria for Acupuncture - no edits, *Workflow, Originator, & Policy Format updated*

MOTION TO APPROVE THE POLICIES AS WRITTEN AND DISTRIBUTED (IN BLOCK) WAS MADE BY DR. STUART, SECONDED BY DR. MANION AND UNANIMOUSLY APPROVED.

Moderate Sedation: The policy regarding moderate sedation was reviewed. The policy notes one procedure per month (average) if not, the practitioner will perform 2 hours of CME review.

- Time to review the policy? Is twelve annually too many?
- Table until Dr. Jacobs (absent) can participate in the conversation.
- Moderate sedation currently “counted” by dislocations and cardio electro conversions.

TABLE UNTIL DR. JACOBS CAN PARTICIPATE IN THE CONVERSATION.

Delineated Privileges:

Allied Health – Psychiatry. Newly developed.

MOTION TO APPROVE THE DELINEATED PRIVILEGES FOR ALLIED HEALTH PROFESSIONAL – PSYCHIATRY WAS MADE BY DR. NAVAS, SECONDED BY DR. MANION AND UNANIMOUSLY APPROVED.

Cleveland Clinic – Telestroke. Newly developed, mirrors MAYO Clinic.

MOTION TO APPROVE THE DELINEATED PRIVILEGES FOR CLEVELAND CLINIC – TELESTROKE AS WRITTEN AND DISTRIBUTED WAS MADE BY DR. CUCULINO, SECONDED BY DR. MANION AND UNANIMOUSLY APPROVED.

Note: Dr. Cuculino noted that per Cleveland Clinic’s process, CTA’s are done of head and neck < 24 hours for every patient. As such, increase in CTA’s head and neck. Increase in Neuro Radiology reads.

Allied Health – Critical Care. Revised.

MOTION TO APPROVE THE DELINEATED PRIVILEGES FOR ALLIED HEALTH CRITICAL CARE AS WRITTEN AND DISTRIBUTED WAS MADE BY DR. NAVAS, SECONDED BY DR. MANION AND UNANIMOUSLY APPROVED.

Note: Dr. Stuart asked about Krisann Draves, DNP whose privileges include intubation/extubation. Dr. Ochoa noted that the revision pertains solely to

Critical Care.

CONSENT AGENDA - STANDING ORDERS

- **Joint Replacement Preop (E3282abc)** - Combined Total Knee - Pre and Total Hip - Pre into one order set.
- **Orthopedic Fracture Postop (E3770abc)** - New Order Set.
- **Shoulder Replacement Postop (E3768ad)** - New Order Set.
- **Hemodialysis Orders (E287ad)** - Changed the three Epoetin Alfa orders from IV to SUBQ, Changed the sublabel to read: "Epoetin per sliding scale after each Dialysis treatment. Hold if HBG > 13 or HCT >36", Under the dose/route on the protocol box, changed from SQ to SUBQ.
- **Carotid Endarterectomy Postoperative - Adult (E3151ad)** - Added pre-checked Nasal Decolonization under Nursing Orders. Corrected by adding missing VTE Prophylaxis orders under the VTE Assessment under General.
- **Inpatient Post Peripheral Angiogram Standing Orders (E3540abc)** - Added pre-checked Nasal Decolonization and adjusted Vital Signs under Nursing Orders.
- **Thoracic Surgery Pre-Op (E3726ab)** - Added Pregabalin [Lyrica] to Medications. Added Type and Screen to Laboratory. Added Initiate IV Access under Nursing Orders. Removed Primary Procedure and replaced with Schedule Surgical Procedure under General.
- **Thoracic Surgery Post-Op (E3712abcde)** - Added pre-checked Nasal Decolonization under Nursing Orders. Corrected missing Apply Calf SCDs and Enoxaparin Sodium unchecked orders by placing them under VTE Prophylaxis.
- **Post Impella Insertion - VAD Support (E3371ad)** - Added pre-checked Nasal Decolonization under Nursing Orders. Adjusted IV Fluids (Dextrose + Sodium Bicarbonate). Removed VTE Assessment under General.
- **Cardiac Catheter/PCI Post Operative - Inpatient (E3538abc)** - Adjusted Vital Signs and added pre-selected Nasal Decolonization under Nursing Orders.
- **Alteplase Lysis/Ekos (E1111ab)** - Added pre-selected Nasal Decolonization under Nursing Orders. Adjusted Heparin tables in Medications. Removed ACT iStat Lab order. Removed REMINDER at top of page 1.
- **MSE Sepsis (E3414ab)** - Updated Lactic Acid to match the approved Sepsis and ED Sepsis Lactic Acid instructions. Approved by Sepsis Committee.
- **Enteral Feeding (E91ab)** - Multiple revisions requested by ICU leadership, review as if new.
- **ICU Electrolyte Replacement Options Protocol (E884ab)** - Multiple revisions requested by ICU leadership, review as if new.
- **CRRT Orders (E3731ab)** - Updated the CRRT order to Continuous from PRN, Changed the default for the CRRT blood flow from 300 to 200, Added D5W 1000 ML with 150 meq Sodium Bicarbonate @
MLS/HR option to the CRRT Replacement solution (purple scale).
- **Celiac Plexus Block Post Procedure (E3701)** - Added a nursing intervention to verify anticoagulant is resumed after IR procedure, and references Form E3729.
- **Deep Biopsy with Sedation Post Procedure (E3705)** - Added a nursing intervention to verify anticoagulant is resumed after IR procedure, and references Form E3729.
- **Gastrojejunostomy Exchange Replacement Post (E3707)** - Added a nursing intervention to verify anticoagulant is resumed after IR procedure, and references Form E3729.

- **Robotic Prostatectomy Postoperative (E3786abc)** – Newly requested order set from Dr. Oelrich.
- **Acute Stroke Protocol (E774ab)** – Removed unnecessary comma to CT Brain **CODE STROKE** - Stat Reason for Exam, between ‘acute’ and ‘stroke’. Prechecked: CT Angio Head & CT Angio Neck – Stat, added pre-canned text for reason for exam: Neuro deficit, acute stroke suspected

MOTION TO APPROVE THE CONSENT AGENDA OF FEBRUARY 2024 AS WRITTEN AND DISTRIBUTED WAS MADE BY DR. NAVAS, SECONDED BY DR. R. PATEL AND UNANIMOUSLY APPROVED.

Report from the Administration:

Mr. Mikitarian noted the upcoming migration to Cleveland Clinic Tele-Neurology-Stroke care services. Mr. Mikitarian further noted that this is but the first stage in what will be a complete “affiliation program” away from Mayo Clinic and to Cleveland Clinic. More to come at the March meeting.

Report from the Board: None

Open Forum: Dr. Zambos asked about Steward Healthcare. Mr. Mikitarian noted that the hospital is but one entity within the organization. The Physician Group, the Real Estate company, and the Hospital Operations Group, noting that all three of the entities are facing bankruptcy and as such, unable to support the other.

There being no further business the meeting adjourned at 7:10 pm.

Aluino Ochoa, MD
President, Medical Staff

Christopher Manion, MD
Secretary/Treasurer

NEXT MEETING MARCH 11, 2024