



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Aluino Ochoa, M.D.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – August 7, 2023

Date: August 3, 2023

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

QUALITY COMMITTEE

Elizabeth Galfo, M.D., Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Jerry Noffel
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff
Greg Cuculino, M.D.
Kiran Modi, M.D., Designee
Francisco Garcia, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, AUGUST 7, 2023
12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Approval of Minutes
- II. *Motion to approve the minutes of the May 1, 2023 and June 5, 2023 meetings.*
- III. Vision Statement
- IV. My Story
- V. Dashboard
- VI. Culture of Safety Survey Results – Ms. Cottrell
- VII. Accreditation Results – Ms. Cottrell
- VIII. Other
- IX. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 1, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Billy Specht
Ashok Shah, M.D.
Maureen Rupe
Billie Fitzgerald
Jerry Noffel
Christopher Manion, M.D.
Gregory Cuculino, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian (non-voting)

Members absent:
Herman A. Cole, Jr.(excused)
Kiran Modi, M.D. (excused)
Francisco Garcia, M.D. (excused)

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:01 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Rupe and approved (11 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE MARCH 6, 2023 MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Mr. Loftin summarized the committee's vision statement.

MY STORY

QUALITY COMMITTEE

MAY 1, 2023

PAGE 2

Mr. Loftin shared the story of Gale and Mary and the person-centered care they received at Parrish Medical Center.

QUALITY DASHBOARD REVIEW

Mr. Loftin reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Copies of the Power Point slides presented are appended to the file copy of these minutes.

EMERGENCY DEPARTMENT

Dr. Cuculino spoke of new processes and procedures in the Emergency Department focused on enhancing communication between providers and patients.

OTHER

There was no other business brought before the committee.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 1:10 p.m.

Elizabeth Galfo, M.D.
Chairperson

DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 5, 2023, in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Herman A. Cole, Jr.
Ashok Shah, M.D.
Maureen Rupe
Billie Fitzgerald
Jerry Noffel
Christopher Manion, M.D.
Gregory Cuculino, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian (non-voting)

Members absent:
Billy Specht (excused)
Kiran Modi, M.D. (excused)
Francisco Garcia, M.D. (excused)

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:03 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah and approved (11 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE APRIL 3, 2023, MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Ms. Cottrell summarized the committee's vision statement.

MY STORY

Ms. Cottrell shared the story of Paul and the exemplary care he received at Parrish Medical Center.

QUALITY DASHBOARD REVIEW

Ms. Cottrell reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Ms. Cottrell answered questions from committee members concerning the dashboard. Copies of the Power Point slides presented are appended to the file copy of these minutes.

30 DAY MORTALITY

Ms. Cottrell discussed the goals of the 2022 Community Health Needs Assessment, the overall health status of the primary service area, as well as strategies to improve mortality. Ms. Cottrell answered questions and received comments from committee members. Copies of the Power Point slides presented are appended to the file copy of these minutes.

OTHER

There was no other business brought before the committee.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 1:16 p.m.

Elizabeth Galfo, M.D.
Chairperson



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Quality Agenda

August 7, 2023

1. Approval of Minutes
2. Vision Statement
3. My Story
4. Dashboard
5. Culture of Safety results
6. Accreditation results
7. Other

Quality Committee

Vision Statement

“Assure affordable access to safe, high quality patient care to the communities we serve.”



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My Story



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Performance dashboard

Description	Definition	May	Mar-May	Opportunity
Stroke	Stroke management compliance	75%	72%	Goal: 100%
Sepsis	Severe Sepsis and Septic Shock Management bundle compliance	71%	67%	Goal: 76%
Early Elective Delivery	Percentage of elective deliveries among mothers with uncomplicated pregnancies at 37 and 38 weeks gestation	0%	0%	Goal: 0%
HAI	Hospital onset MRSA bacteremia	0.00	0.00	Goal: 0
Readmission	All cause 30 day readmissions	11.55%	9.02%	Goal: 8.0%
Person Centered flow	Inpatient and outpatient emergency department throughput	350	408	164 *weighted goal

Culture of Safety Survey Results



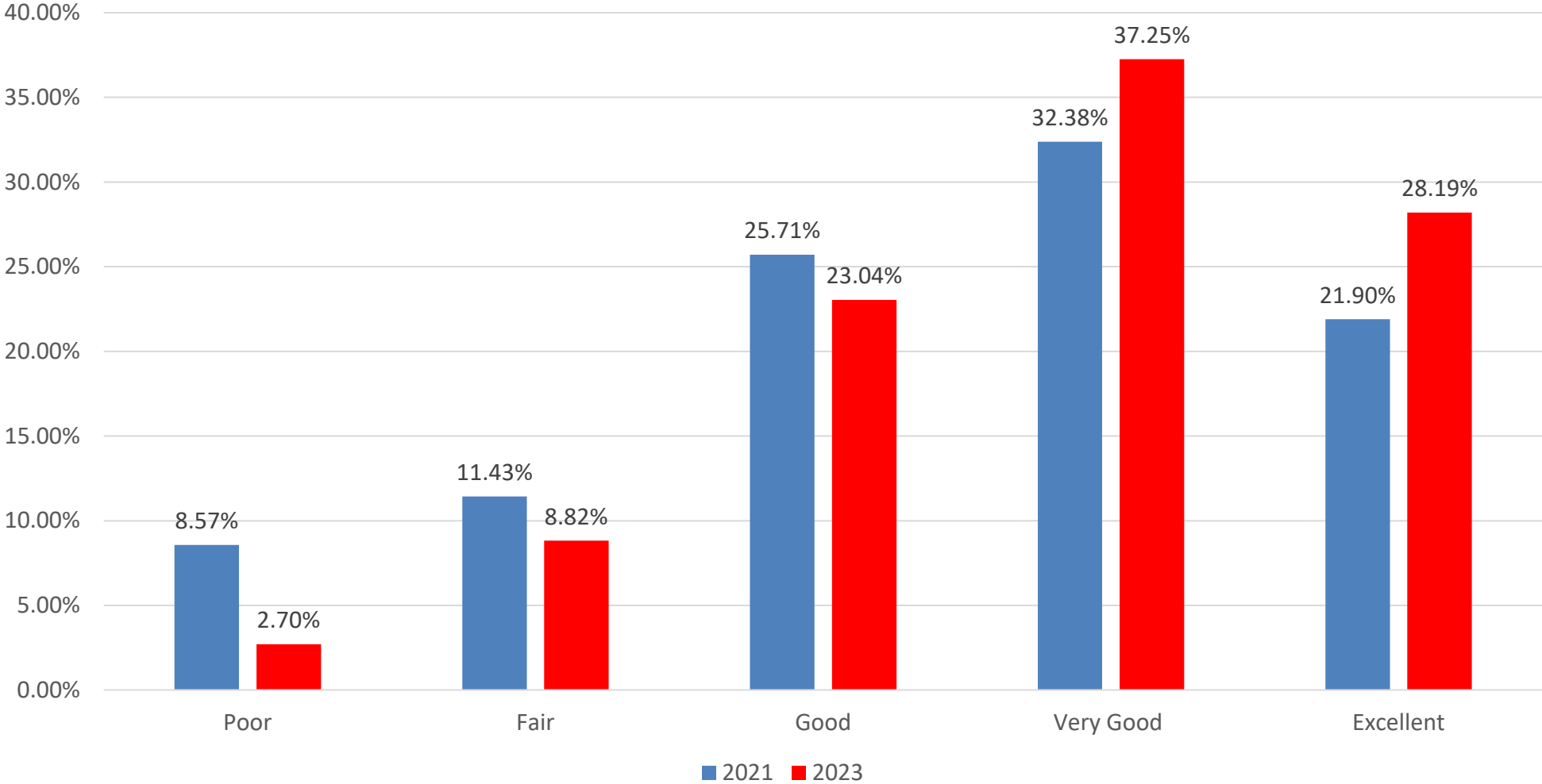
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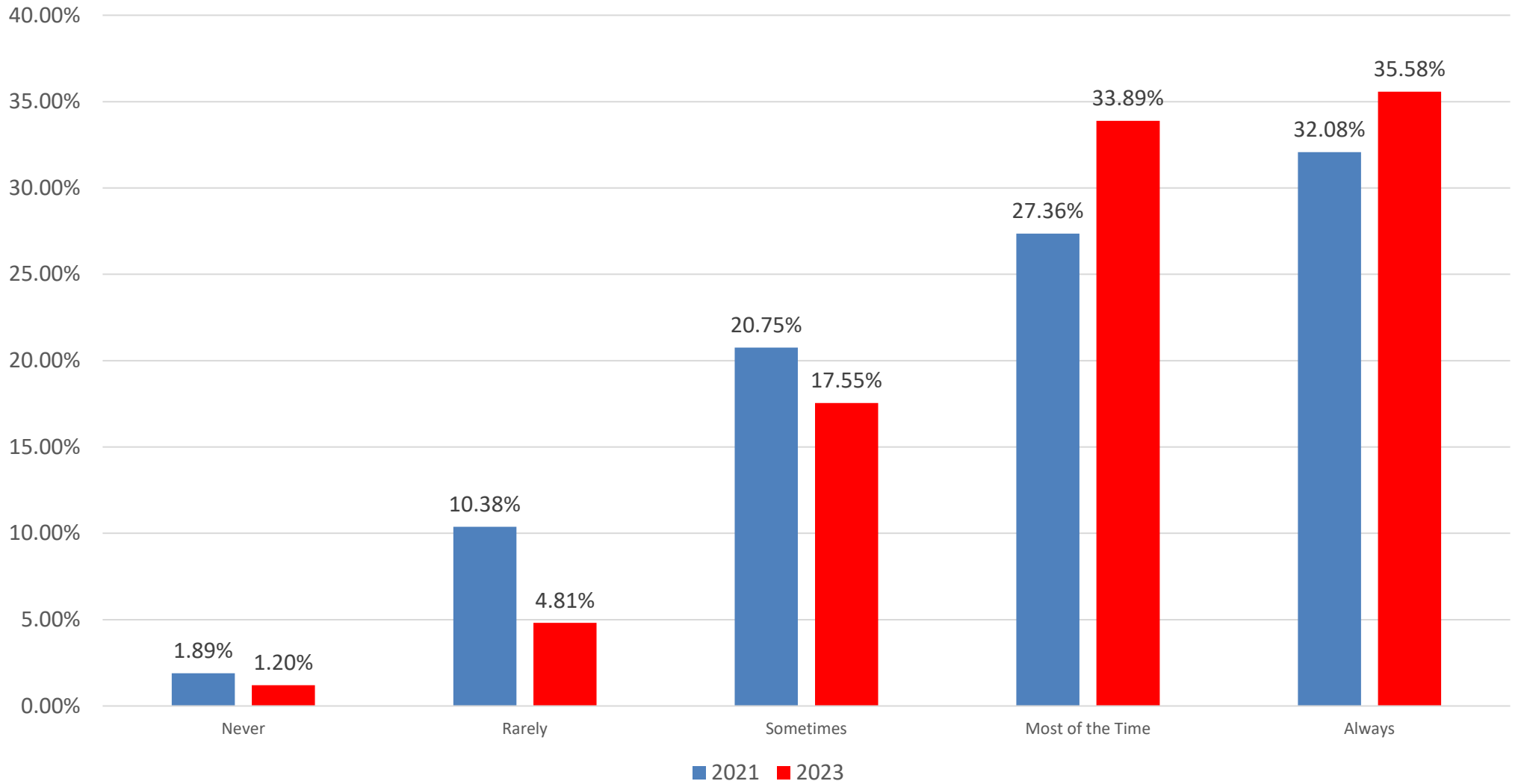
AHRQ Culture of Safety

- Standardized tool that asks care partners about the extent to which their organizational culture supports patient safety
- Patient safety culture refers to the beliefs, values, and norms that are shared by care partners throughout the organization that influence actions and behaviors
- Survey was anonymously administered voluntarily to care partners

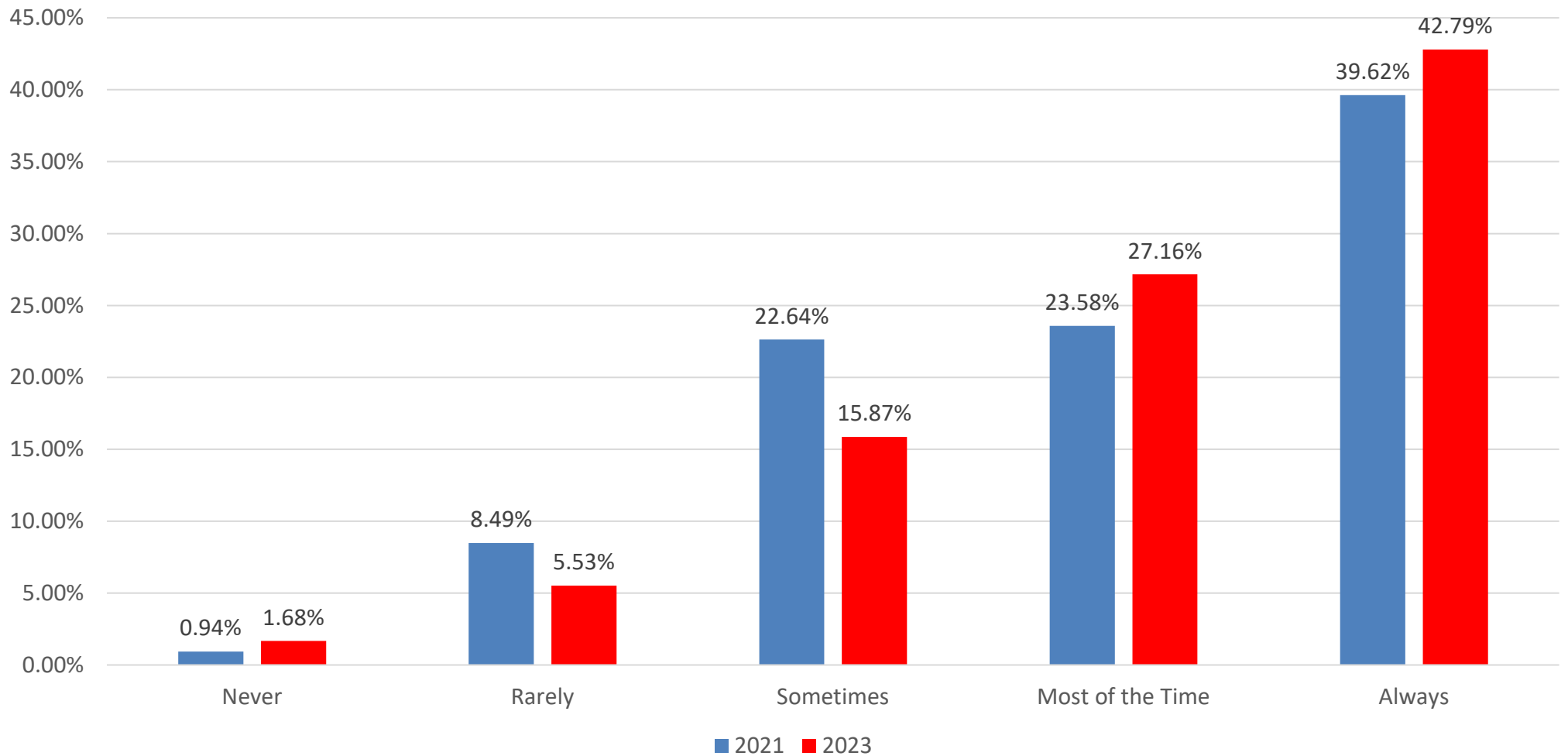
How would you rate your unit/work area on patient safety?



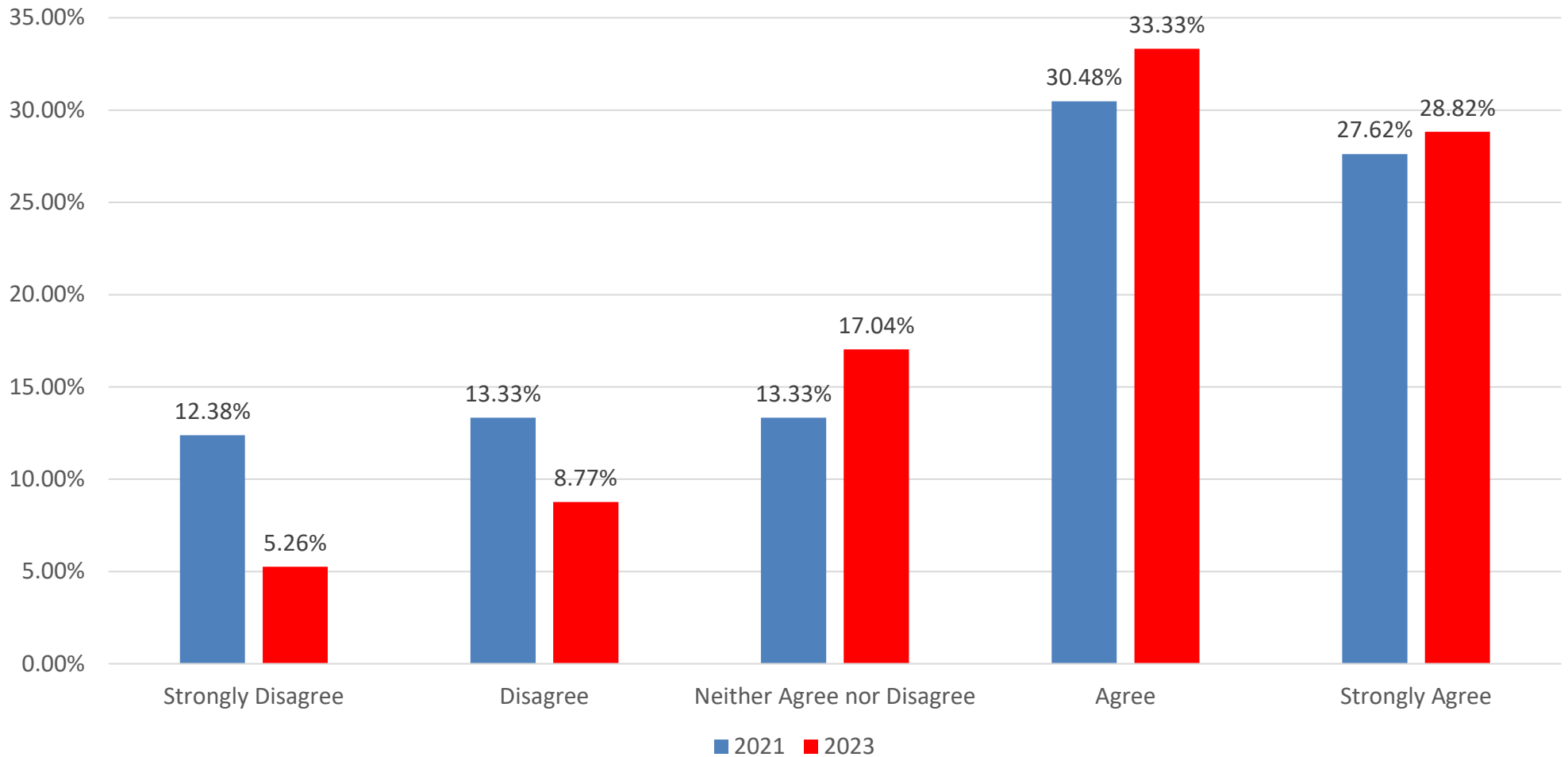
We are informed about errors that happen in this unit



When errors happen in this unit, we discuss ways to prevent them from happening again



The actions of hospital management show that safety is a top priority



Joint Commission Triennial Survey

6/13-6/15/2023



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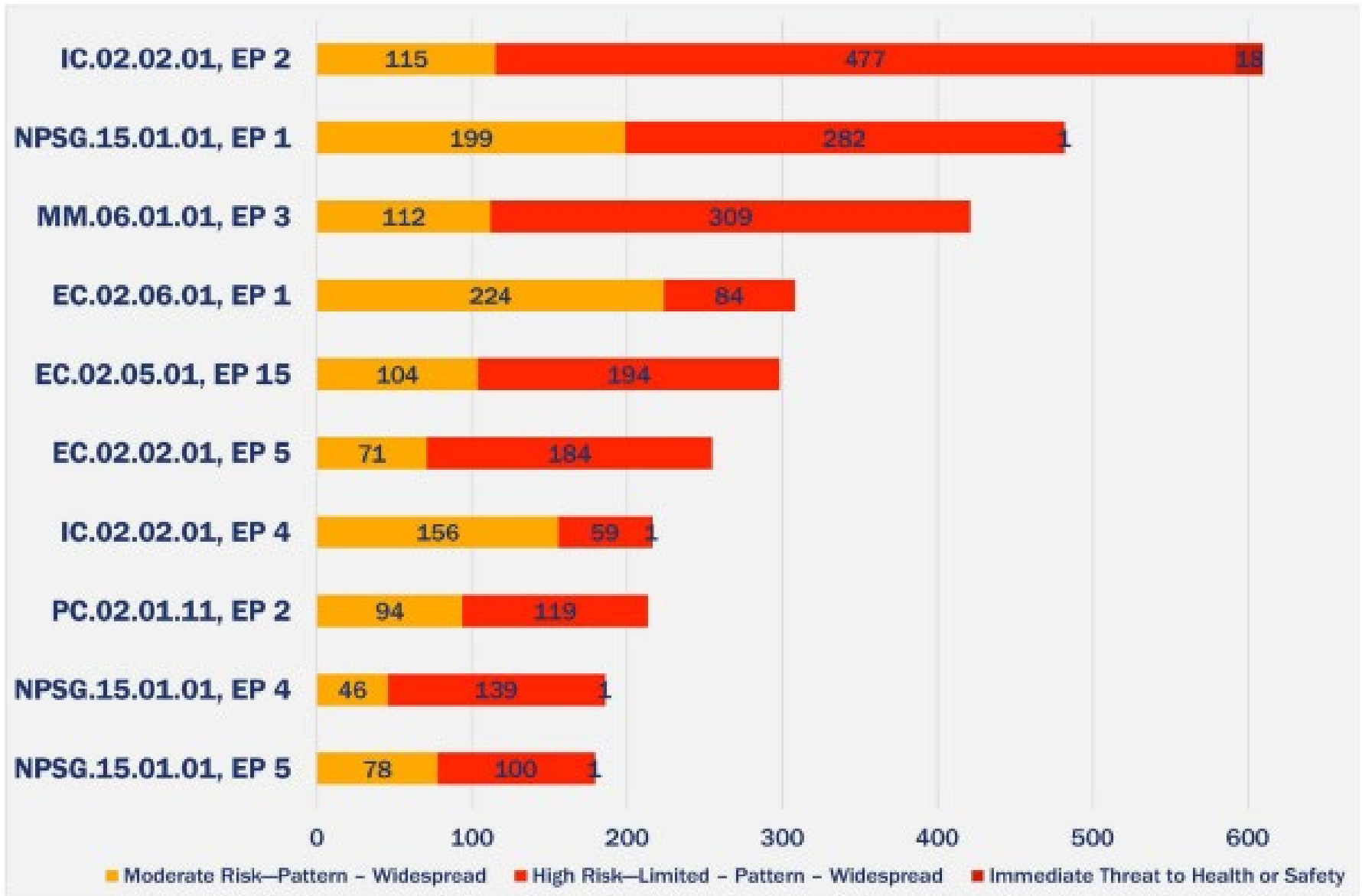
The Joint Commission SAFER™ Matrix

Program: Hospital

Likelihood to harm a Patient / Visitor / Staff	ITHS			
	High			
	Moderate	EC.02.05.01 EP 15 EC.02.06.01 EP 1 IC.02.01.01 EP 2 MM.03.01.01 EP 7 MM.05.01.07 EP 2 MM.06.01.01 EP 3 PC.02.01.01 EP 15 RC.02.01.03 EP 7		
	Low	EC.02.03.03 EP 3 EC.02.03.05 EP 20 EC.02.03.05 EP 28 EC.02.04.01 EP 2 EC.02.05.01 EP 23 EC.02.05.05 EP 6 EC.02.05.07 EP 10 EC.02.05.09 EP 5 HR.01.06.01 EP 6 LD.04.01.01 EP 3 LS.02.01.10 EP 14 LS.02.01.34 EP 10 LS.02.01.35 EP 4 LS.02.01.35 EP 10 PC.02.02.03 EP 11 TS.01.01.01 EP 9		
		Limited	Pattern	Widespread

2022 Top Standards Noncompliance

1,511 Surveys Conducted in 2022



TJC Triennial Survey

Feedback & Comments

- Very pleased with our system of how a patient is tracked from start to finish
- Impressed with implants for sleep apnea
- Appreciated the hospital's healing environment/layout has rooms with a window for patients to look out
- Impressed with Game Plans posted in departments
- Very happy with record keeping in imaging

TJC Triennial Survey

Feedback & Comments

- CT Protocol Manual was well organized
- Surgeon in OR Time Out was very enthusiastic and engaged
- Liked that our organization had actually performed mock tissue tracers prior to survey
- Liked that we were doing suicide risk assessments on all patients at triage

TJC Triennial Survey

Feedback & Comments

- Commented positively on standardized processes across units
- Pleased with Medical Staff Services and organization of physician records
- Impressed with the addition of robotic surgery

Commission on Cancer Accreditation Survey 6/27/2023



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CoC Survey

Opportunities - Resolved

- Multidisciplinary Cancer Case Conference
- Oncology Nursing Credentials
- Survivorship Program
- Psychosocial Distress Screening
- Cancer Registry Quality Control
- Rapid Quality Reporting System Participation

CoC Survey

Overall comments

The cancer program at Parrish Medical Center has faced a number of challenges over the past three years. Leadership has recognized the need to collect data pertinent to cancer care and quality outcomes. Going to the point of a judicial action to have access to such data for re-accreditation is recognized and appreciated. In addition however, the sharing of data, research efforts, and other cancer care functions between the hospital and private oncology groups has affected the Cancer Committee's robustness of fulfilling CoC standards. It is recognized by the reviewer and the Cancer Committee that having a stable relationship that yields accurate registry function is vital to the success of this cancer program.

Questions?



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FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Jerry Noffel
Billie Fitzgerald
Billy Specht
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 7, 2023
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

I. Approval of minutes.

Motion to approve the minutes of the May 1, 2023 and June 5, 2023 meetings.

II. Public Comments

III. Financial Review – Mr. Eljaiek

IV. Audit Engagement Letter MSL

Motion to recommend the Board of Directors approve the Moore Stephens Lovelace Engagement Letter for the FY23 as presented.

V. Disposal

Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

VI. Public Hearing Dates (For Information Only)

VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 1, 2023 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Jerry Noffel
Billie Fitzgerald
Billy Specht
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D.
George Mikitarian (non-voting)

Member(s) Absent:

Herman A. Cole, Jr., Chairperson (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:12 p.m.

CITY LIAISON

The Finance Committee recessed at 1:12 p.m. and the Executive Committee convened for the purpose of receiving the report from the City Manager. The Finance Committee resumed at 1:17 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE THE MARCH 6, 2023 MEETING MINUTES OF THE FINANCE COMMITTEE, AS PRESENTED.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL REVIEW

Mr. Eljaiek summarized the March financial statements of the North Brevard County Hospital District and the year to date financial performance of the Health System. He noted that the first robotic surgery is scheduled to be performed on May 11, 2023.

ANDERSON FINANCIALS

Mr. Anderson presented the quarterly operating and investment performance update.

MEMBERSHIP RENEWAL FOR JACQUELINE HURLEY

Discussion ensued and the following motion was made by Mr. Jordan and seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE THE RENEWAL OF MEMBERSHIP FOR JACQUELINE HURLEY TO THE PENSION COMMITTEE FOR A THREE-YEAR TERM FROM MARCH 2, 2023 THROUGH MARCH 1, 2026.

PENSION COMMITTEE RECOMMENDATION

Discussion ensued and the following motion was made by Mr. Jordan and seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE TO SWAP THE T-ROWE TARGET DATE FUNDS FROM R CLASS PRICE SHARES TO I CLASS PRICE SHARES AND ADD EIGHT VANGUARD INDEX FUNDS IN THE 403 (B) PLAN AS RECOMMENDED BY ANDERSON FINANCIAL PARTNERS.

OTHER

There was no other business to come before the committee

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 1:53 p.m.

Stan Retz, CPA
Vice Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 5, 2023, in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Jerry Noffel
Billie Fitzgerald
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D. (1:25 p.m.)
George Mikitarian (non-voting)

Member(s) Absent:

Billy Specht (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 1:17 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Mr. Retz and approved (7 ayes, 0 nays, 0 abstentions). Dr. Ochoa was not present at the time the vote was taken.

ACTION TAKEN: MOVED THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE THE APRIL 3, 2023, MEETING MINUTES OF THE FINANCE COMMITTEE, AS PRESENTED.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL REVIEW

Mr. Eljaiek summarized the April financial statements of the North Brevard County Hospital District and the year-to-date financial performance of the Health System. Mr. Eljaiek answered questions and received comments from the members of the committee.

FINANCE COMMITTEE

JUNE 5, 2023

PAGE 2

OTHER

There was no other business to come before the committee

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 1:34 p.m.

Stan Retz, CPA
Vice Chairman



July 27, 2023

VIA EMAIL

Dr. George Mikitarian
President/Chief Executive Officer
North Brevard County Hospital District
d/b/a Parrish Medical Center
951 N. Washington Avenue
Titusville, FL 32796

Dear Dr. Mikitarian:

We are pleased to confirm our understanding of the services we are to provide for **North Brevard County Hospital District d/b/a Parrish Medical Center** (the “District”) for the year ending September 30, 2023.

AUDIT SCOPE AND OBJECTIVES

We will audit the general purpose financial statements of the District, which comprise the balance sheet as of year ending, and the related statements of income, retained earnings, and cash flows for the year then ended, and the disclosures (collectively, the “financial statements”). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor’s report on the financial statements:

1. Required Supplemental Information – Unaudited Schedule Funding Progress – Pension
2. Required Supplemental Information – Unaudited Schedule Funding Progress – OPEB
3. Consolidating Balance Sheets
4. Consolidating Statements of Revenues, Expenses, and Changes in Net Assets

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor’s report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (“GAAS”) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

AUDITOR’S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion.

201 East Kennedy Boulevard, Suite 650 • Tampa, FL 33602-5819 • 813.314.2600 • mslcpa.com

As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- (a) Valuation of Receivables
- (b) Completeness of Self Insurance Reserves
- (c) Completeness and Valuation of Revenue

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account.

We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information.

In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers

OTHER SERVICES

We will also assist in preparing the financial statements of District in conformity with U.S. GAAP based on information provided by you.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America. You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information.

You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. You agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide, oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

In recent years, the federal government and many states have aggressively increased enforcement efforts under Medicare and Medicaid anti-fraud and abuse legislation. Broadening regulatory and legal interpretations have significantly increased the risk of penalties for providers; for example, broad interpretations of “false claims” laws are exposing ordinary billing mistakes to scrutiny and penalty consideration. An auditor’s expertise is in accounting and auditing matters rather than operational, clinical, compliance or legal matters. Accordingly, our audit procedures focus on areas that normally are subject to internal control relevant to financial reporting. An audit conducted in accordance with auditing standards generally accepted in the United States of America does not include audit procedures specifically designed to detect illegal acts that have only an indirect effect on the financial statements (for example, violations of Stark laws or fraud and abuse statutes that result in fines or penalties being imposed on the District). The audit procedures do not include testing compliance with laws and regulations in any jurisdiction related to Medicare and Medicaid anti-fraud and abuse. Management of the District is responsible for the identification of, and the District’s compliance with, laws and regulations applicable to its activities, including, but not limited to, those related to Medicare and Medicaid anti-fraud and abuse statutes.

With respect to cost reports that may be filed with a third party (such as federal and state regulatory agencies), we have not been engaged to test in any way, or render any form of assurance on, the propriety or allowability of the specific costs to be claimed on, or charges to be reported in, a cost report. Management is responsible for the accuracy and propriety of all cost reports filed with Medicare, Medicaid, or other third parties.

You acknowledge that as a condition of our agreement to perform an audit, you and the District’s management agree to the best of your knowledge and belief to be truthful, accurate, and complete in the representations you make to us during the course of the audit and in the written representations provided to us at the completion of the audit.

Because of the importance of management’s representations, contained in your representation letter to us, to the effective performance of our services, the District will release MSL, P.A. (“MSL”) and its personnel from any claims, liabilities, costs and expenses relating to our services under this letter attributable to any misrepresentations in the representation letter referred to above or made to us by any member of management. In addition, the District further agrees to indemnify and hold us harmless for any liability and all reasonable costs, including legal fees, that we may incur as a result of the services performed under this engagement in the event there are known misrepresentations made to us by any member of the District’s management.

REPORTING

We will issue a written report upon completion of our audit of District’s financial statements. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit.

Depending on the nature of these circumstances, it may be necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

ENGAGEMENT ADMINISTRATION, FEES, AND OTHER

We will schedule the engagement based in part on deadlines, working conditions and availability of your key personnel. We will plan the engagement on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documentation, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate or delay the completion of our work.

Jeff Goolsby is the engagement shareholder and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

FEES - Our fees are based on the tasks required, time spent, and level of expertise of the staff used to perform this engagement. Based on our preliminary estimates, the fee will not exceed \$144,000. This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. Additionally, you will be responsible for any reasonable travel or other out-of-pocket costs incurred.

Invoices for the audit will be due based on the following schedule:

Initial Deposit	\$ 25,000
September 30, 2023	\$ 30,000
October 31, 2023	\$ 30,000
November 30, 2023	\$ 30,000
December 31, 2023	\$ 20,000
Upon Issuance of Report	Balance

Any subsequent discussions, conferences, telephone conversations, correspondence, or related services will be invoiced separately.

In the event we are requested or authorized by the District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagements for the District, the District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

A service charge of 1.5 percent per month will be assessed on any invoice not paid within thirty (30) days of the invoice date. We reserve the right to halt further services until payment on past due invoices is received. In the event that collection procedures are required, you agree to pay all expenses of collection, including collection efforts by our staff, which will be billed at our standard hourly rates, and all attorney's fees and costs actually incurred by our Firm in connection with such collection, whether or not suit is filed thereon.

North Brevard County Hospital District

d/b/a Parrish Medical Center

July 27, 2023

Page 6

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

INITIAL DEPOSIT DUE - We require an initial deposit in the amount of \$25,000 for this engagement.

LAW - This agreement will be interpreted in accordance with Florida law and the terms and conditions as required by the Florida Board of Accountancy, where applicable.

You agree that our maximum liability to you for any negligent errors or omissions committed by us in the performance of the engagement will be limited to three times the amount of our fees for this engagement, except to the extent determined to result from our gross negligence or willful misconduct.

The workpapers for this engagement are the property of MSL and constitute confidential information. However, we may be requested to make certain workpapers available to government officials or others pursuant to authority by law or regulation. If requested, access to such workpapers will be provided under the supervision of MSL personnel. We do not waive any rights or privileges granted under federal or state law, statutes, or regulation with regard to client/accountant privileges.

MEDIATION - Parties to this engagement agree that any dispute that may arise regarding the meaning, performance, or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation upon the written request of any party to the engagement. In the event that the parties cannot agree to a mediator, each will choose one and the two will choose a third, who will serve as sole mediator. The results of this mediation shall be binding only upon agreement of each party to be bound. Costs of any mediation proceeding shall be shared equally by both parties.

TERM - This engagement is for a limited period of time and is further limited by scope. Any other services performed on your behalf shall be by separate agreement. Our audit engagement ends on delivery of our audit report. Any follow-up services will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service. You agree that any claim arising out of this engagement letter shall be commenced within one (1) year of the delivery of the work product to you, regardless of any longer period of time for commencing such claim as may be set by law. A claim is understood to be a demand for money or services, the service of a suit, or the institution of arbitration proceedings against MSL.

If at any time during the engagement, you fail to make prompt payments or cooperate with the staff performing this engagement, we reserve the right to suspend performance until such time as payment is made or cooperation resumes. Our engagement to serve as your independent auditor is contingent upon the results obtained from our client acceptance and continuance due diligence procedures. In the event circumstances arise that cause us to believe that we can no longer adequately meet our obligations, or if we believe that continued performance would require us to compromise our ethical standards, we reserve the right to immediately suspend or terminate this contract. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You understand that if this contract is suspended or terminated, reports or documents may not be prepared timely, and you agree to hold MSL and its employees harmless for any damages suffered. In no event will our Firm be liable for incidental or consequential damages, even if we have been advised of the possibility of such damages.

NON-SOLICITATION - Your management and MSL acknowledge the importance of retaining key personnel. Accordingly, both parties agree that during the period of this agreement and for one year after its expiration or termination, neither party will (a) solicit any shareholder/partner or employee of the other party for employment, or (b) employ any person who was a shareholder/partner or employee of the other

North Brevard County Hospital District

d/b/a Parrish Medical Center

July 27, 2023

Page 7

party within four (4) months after the termination of their employment with the other party for any reason, without the advance written consent of the other party.

In any case, if the individual becomes an employee of the other party within the non-solicitation period in violation of the foregoing, the other party agrees to pay the original employer a fee equal to 40 percent (40%) of the individual's annual compensation for the prior full twelve-month period of their prior employment. The fee is due thirty (30) days after the individual becomes an employee of the other party.

ENTIRE AGREEMENT - The terms and conditions set out in this engagement letter constitute the entire agreement between the parties and supersede any verbal or written agreements concerning the above-referenced services.

If the services and terms outlined above are in accordance with your understanding, please sign a copy of this letter and return it to us along with the initial deposit of \$25,000. Upon receipt of your signed engagement letter, we will schedule your work.

We very much appreciate this opportunity to be of service to you. If you have any questions, please do not hesitate to contact us.

Sincerely,

MSL, P.A.

The above terms and conditions are accepted and affirmed.

By: _____

Date: _____

mg

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NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Steris OR Scrub sinks	KN023487	8/21/2002	6045.00	PMC01159	Unit is End of life and being replaced with new Steris scrub sinks.	0.00	1.351 OR
Steris OR Scrub sinks	KN024457	8/21/2002	6045.00	PMC01160		0.00	1.351 OR
Steris OR Scrub sinks	KN024357	8/21/2002	6045.00	PMC00720		0.00	1.351 OR
Steris OR Scrub sinks	KN023488	8/21/2002	6045.00	PMC00804		0.00	1.351 OR
Steris OR Scrub sinks	KN023424	8/21/2002	5007.00	PMC00764		0.00	1.351 OR

Requesting Department - PMC OR Department Director *[Signature]* 4/17/23
 Net Book Value (Finance) *[Signature]* 4/19/23 EMC Member *[Signature]* 4.18.2023
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature *[Signature]* 6/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

[Signature] 6/6/23

DATE: 04/14/23 @ 1435
 USER: FRANZAL

Parrish Medical Center FA *Live*
 CURRENT VALUES REPORT

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN023487 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN023488 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.351 1 O R

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: FEQ-HOSP FIXED EQUIP - HOSPITAL								
KN023487	SINK (BETWEEN OR1 & OR2) AMSCO FLEXMATIC TRIPLE		ACTIVE	12/11/02	08/21/02		6045.00	0.00
KN023488	SINK (BETWEEN OR7 & OR8) AMSCO FEXMATIC TRIPLE		ACTIVE	12/11/02	08/21/02		6045.00	0.00
							-----	-----
							12090.00	0.00
TOTAL FOR DEPARTMENT:							12090.00	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN024457 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN024457 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.351 1 O R

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: FEQ-HOSP	FIXED EQUIP - HOSPITAL							
KN024457	SINK (BETWEEN OR3 & OR4) - AMSCO FLEXMATIC TRIP		ACTIVE	12/11/02	08/21/02		6045.00	0.00
							-----	-----
							6045.00	0.00
TOTAL FOR DEPARTMENT:							6045.00	0.00

DATE: 04/14/23 @ 1436
USER: FRANZAL

Parrish Medical Center FA *Live*
CURRENT VALUES REPORT

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN024357 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN024357 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
DEPARTMENT: 1.351 1 0 R

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: FEQ-HOSP	FIXED EQUIP - HOSPITAL							
KN024357	SINK (BETWEEN OR5 & OR6) - AMSCO FLEXMATIC TRIP		ACTIVE	12/11/02	08/21/02		6045.00	0.00
							-----	-----
							6045.00	0.00
TOTAL FOR DEPARTMENT:							6045.00	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN023424 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN023424 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.351 1 O R


NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: FEQ-HOSP	FIXED EQUIP - HOSPITAL							
KN023424	SINK (OUTSIDE CYSTO 1)- AMSCO FLEXMATIC DOUBLE		ACTIVE	12/11/02	08/21/02		5007.00	0.00
							5007.00	0.00
TOTAL FOR DEPARTMENT:							5007.00	0.00



NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property


The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Centrifuge, Table Top	KN021345	11/08/2000	\$1,825.00	0071-01636	Obsolete	0	1.402 1.401
Hot Plate	KN004336	3/18/1996	\$57.00	0071-01553	Previously Retired	0	1.402 1.401
Osmometer	KN028517	8/3/2005	\$6,840.00	0071-02942	Obsolete	0	1.402 1.401

Requesting Department Laboratory Department Director 

Net Book Value (Finance)  A. Francis 5/12/23 EMC Member  4.26.23

Sr. VP Finance/CFO _____ President/CEO _____

Board Approval: (Date) _____ CFO Signature  6/15/23

Requestor Notified Finance _____

Asset Disposed of or Donated _____

Removed from Asset List (Finance) _____

Requested Public Entity for Donation _____

Entity Contact _____

Telephone _____

Koog 6/16/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN021345 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN021345 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.401 1 LAB								
KN021345	CENTRIFUGE - STAT SPIN EXPRESS		ACTIVE	12/15/00	11/08/00		1404.10	0.00
							-----	-----
							1404.10	0.00
TOTAL FOR CLASS:							1404.10	0.00

DATE: 05/12/23 @ 1405
USER: FRANZAL

Parrish Medical Center FA *Live*
CURRENT VALUE REPORT

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN004336 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN004336 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE: BEGINNING
THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE: END

FACILITY: SYSTEM
CLASS: 1 MOVEABLE EQUIP - HOSPITAL (TEMPORARY)

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	RET TYPE	RET TYPE DATE	COST	BOOK
DEPARTMENT: 1.401 1 LAB										
KN004336	HOT PLATE DATE EST	SS	RETIRED	08/29/03	10/01/80	08/31/03	INVENT	08/31/03	0.00	0.00
									-----	-----
									0.00	0.00
TOTAL FOR CLASS:									0.00	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN028517 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN028517 THRU ASSET CLASS: END THRU DEPARTMENT: END
 FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.401 1 LAB								
KN028517	OSCOMETER M3320 (PROJECT # 05-999-01)		ACTIVE	09/08/05	08/03/05		6840.00	0.00
							6840.00	0.00
TOTAL FOR CLASS:							6840.00	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Pulse Oximeter, N 180	KN018232	05/17/1995	1460.00	CE 02523	Unit is End of life, not functional and no longer repairable.	0.00	1.482
Pulse Oximeter, N3000	KN018522	11/3/1995	2540.00	CE 01485		0.00	1.485

Requesting Department Health n Fitness Department Director *M. ...* 4/24/23
 Net Book Value (Finance) *0.00* 4/26/23 EMC Member *...* 4.24.23
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature *...* 6/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

KOPS 6/16/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN018232 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN018232 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-H&F MOVEABLE EQUIP - HEALTH & FITNESS

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.482 1 H&F								
KN018232	PULSE OXIMETER MONITOR N-180		ACTIVE	11/03/99	05/17/95		1460.00	0.00
							----- 1460.00	----- 0.00
TOTAL FOR CLASS:							1460.00	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN018522 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN018522 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-H&F MOVEABLE EQUIP - HEALTH & FITNESS

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.485 1 HEALTH & WELLNESS								
KN018522	PULSE OXIMETER MONITOR N3000-N20		ACTIVE	11/03/99	11/03/95		2540.00	0.00
							-----	-----
							2540.00	0.00
TOTAL FOR CLASS:							2540.00	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Boehringer Suction Regulator	KN019912	3/1/1992	\$527.71	PMC01332	Unit no longer functional. Obsolete, End of life.	- 0 -	1.381 ER

Requesting Department - Emergency Department Department Director [Signature]
 Net Book Value (Finance) (110) R. Francis 3/22/23 EMC Member [Signature] 3-16-23 3/15/23
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature [Signature] 6/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

KOPA 6/6/23

DATE: 03/22/23 @ 1135
USER: FRANZAL

Parrish Medical Center FA *Live*
CURRENT VALUE REPORT

PAGE 1

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN019912 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN019912 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	SIS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.381 1 ER DEPT								
KN019912	REGULATOR - INTERMIT W/ADAPTOR NCG CHEMTRON		ACTIVE	11/03/99	03/01/92		527.71	0.00
							-----	-----
							527.71	0.00
TOTAL FOR CLASS:							527.71	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Lithotripter, Ultrasonic	KN023200	12/1/1999	\$9,000.00	PMC00760	Unit no longer functional. Obsolete, End of life.	-0-	1.351 OR

Requesting Department - _____ Department Director Martin F. Aguirre 3/8/23

Net Book Value (Finance) MP A Francis 3/14/23 EMC Member B. G. [Signature] 3.14.23

Sr. VP Finance/CFO _____ President/CEO _____

Board Approval: (Date) _____ CFO Signature [Signature] 6/15/23

Requestor Notified Finance _____

Asset Disposed of or Donated _____

Removed from Asset List (Finance) _____

Requested Public Entity for Donation _____

Entity Contact _____

Telephone _____

K. [Signature] 6/6/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN023200 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN023200 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.351								
	1 O R							
KN023200	ELECTROHYDRAULIC GENERATOR - RIWOLITH W/CABLES		ACTIVE	01/20/00	12/01/99		9001.04	0.00
							-----	-----
							9001.04	0.00
TOTAL FOR CLASS:							9001.04	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Dinamap Procure 400	KN029447	7/7/2010	2390.00	PMC05267	Vitals monitor no longer repairable, unit obsolete.	0 ^{1.316} 1.333	1.333 Ortho / PEDS

Requesting Department Ortho / Peds / Surg ^{1.316} Department Director Helen Chen ^{2/16/23}

Net Book Value (Finance) A. Francis ^{2/20/23} EMC Member B. [Signature] ^{2.20.23}

Sr. VP Finance/CFO _____ President/CEO _____

Board Approval: (Date) _____ CFO Signature [Signature] ^{6/15/23}

Requestor Notified Finance _____

Asset Disposed of or Donated _____

Removed from Asset List (Finance) _____

Requested Public Entity for Donation _____

Entity Contact _____

Telephone _____

K. [Signature] 6/6/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN029447 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN029447 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.333 1 WOMENS CENTER								
KN029447	DINAMAP PROCARE 400		ACTIVE	08/05/10	07/07/10		2390.00	0.00
							-----	-----
							2390.00	0.00
TOTAL FOR CLASS:							2390.00	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Electrosurgery Unit	KN029315	12/09/09	21,384.90	PMC00884	Units no longer function and are obsolete	0	1.352 OR / Spec 1.351
Electrosurgery Unit	KN028230	06/02/04	19,134.22	PMC00854		0	1.352 OR / Spec 1.351
Mindray Display	KN029534	01/12/11	11,360.53	PMC02649	Unit no longer functions and is obsolete	0	1.352 OR / Spec 1.358

Requesting Department - OR / Spec Department Director *Mandy* 4/13/23
 Net Book Value (Finance) *MP* *D. Franky* 4/11/23 EMC Member *B. D.* 4.6.23
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature *AKL* *AM* 6/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

KAGA 6/6/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN029315 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN029315 THRU ASSET CLASS: END THRU DEPARTMENT: END
 FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.351 1 O R								
KN029315	MALIS BIPOLAR - CODMAN GENERATOR (CMC III SYSTE		ACTIVE	01/08/10	12/09/09		21384.90	0.00
							----- 21384.90	----- 0.00
TOTAL FOR CLASS:							21384.90	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN028230 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN028230 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.351	1 O R							
KN028230	MALIS BIPOLAR - CMC 111 SYSTEM		ACTIVE	07/12/04	06/02/04		19134.22	0.00
							-----	-----
							19134.22	0.00
TOTAL FOR CLASS:							19134.22	0.00

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN029534 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN029534 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.358 1 ANESTH								
KN029534	MEDICAL GAS ANALYZER (CE#05466)		ACTIVE	02/03/11	01/12/11		11360.53	0.00
							-----	-----
							11360.53	0.00
TOTAL FOR CLASS:							11360.53	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Stretcher, Electric	KN023438	07/30/2002	\$4,854.00	PMC04066	Unit is obsolete, End of life. Unit's hydraulics are broken.	0	1.300 1,381

Requesting Department - Beds Department Director *Mark F. [Signature]* 4/11/23
 Net Book Value (Finance) *120* *W. Francy* 4/13/23 EMC Member *[Signature]* 4.11.23
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature *[Signature]* *[Signature]* 4/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

Koopa 6/6/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN023438 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN023438 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.381 1 ER DEPT								
KN023438	STRETCHER - EXTENDED STAY		ACTIVE	12/11/02	07/30/02		4854.40	0.00
							-----	-----
							4854.40	0.00
TOTAL FOR CLASS:							4854.40	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Force Triad ESU	KN029709	12/7/2011	16,494.60	PMC01102	Unit is no longer functional. Unit is obsolete, End of life.	0.00	1351 OR

Requesting Department - PMC OR Department Director *Mandy [Signature]* 4/11/23
 Net Book Value (Finance) *[Signature]* 4/13/23 EMC Member *[Signature]* 4.11.23
 Sr. VP Finance/CFO _____ President/CEO _____
 Board Approval: (Date) _____ CFO Signature *[Signature]* 6/15/23
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

KDA 6/6/23

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN029709 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN029709 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.351								
	1 O R							
KN029709	COVIDIEN FORCE TRIAD ELECTROCAUTERY UNIT		ACTIVE	01/04/12	12/07/11		16494.60	0.00
							-----	-----
							16494.60	0.00
TOTAL FOR CLASS:							16494.60	0.00

AD VALOREM TAXES
PUBLIC HEARING DATES

1ST PUBLIC HEARING DATE

Regulations:

Must be conducted not before 65 days after 6/30/23 and within 80 days after 6/30/23.

Tentative date set for September 11, 2023 (Monday) at 5:01 p.m. in Conference Room 2/3/4/5. The regular meetings of the Board of Directors and the Committees of the Board of Directors are also set for September 11th (Monday).

2ND PUBLIC HEARING DATE

Regulations:

Must be conducted not before two days after newspaper add and not more than five days after newspaper add.

Tentative date set for September 25, 2023 (Monday) at 5:01 p.m. in the Executive Conference Room, Administration, 2nd Floor.

Note: The newspaper ad for the 2nd public hearing is to be published within 15 days of the 1st public hearing. The tentative date for this publishing is set for September 21, 2023 (Thursday).

ATTACHMENT: Confirmation from Brevard County Board of County Commissioners re: Public Hearings on County and School Budgets.

August 4, 2023

1 / 1 /

Brevard County Budget Office

The Brevard County Budget Office is responsible for the development of the annual Operating and five year Capital Improvement Program budgets. Through coordination with departments and County Administration, we strive to present a budget that adheres to the vision and guidance of the Brevard County Board of County Commissioners while maximizing limited resources. Our goal on this website is to provide transparent and comprehensive budget information that is easily accessible by our stakeholders; residents, visitors, staff and County Management.

On our website, users can access proposed (July through September), current year (effective October 1st each year) and prior year budgets. Readers may also find information about the budget process, applicable state and local directives, a budget-in-brief, frequently asked questions and links to associated websites.

We are committed to making our website as informative and as user-friendly as possible, and welcome suggestions that will enhance its appearance and/or content.

Fiscal Year Adopted Budget 2022-2023

The adopted budget for fiscal year beginning October 1, 2022 and ending September 30, 2023 is \$ 1,849,105,824. Guided by the Board of County Commissioners' direction, the adopted budget reflects the mission, goals and priorities of our organization and community. This budget plan continues initiatives that focus on the Board's long-range strategic priorities, including public safety, infrastructure, employee compensation, recruitment, retention and environmental resilience, while also addressing organizational needs and maintaining current service levels amid local and national challenges of low unemployment, staff vacancies, record inflation, supply chain disruptions, and rising costs of fuel, labor and supplies. The Fiscal Year 2022-2023 Budget represents a fiscally responsible plan that aligns resources with the Board's key priorities, public policy direction, and long-term fiscal strategy.

Public Hearings on County and School Budgets for Fiscal Year 2023-2024

In accordance with the requirements of Florida Statutes, Chapter 200.065, notice is given concerning the dates of the scheduled public hearings on the ad valorem tax rates and budgets of the Brevard County School Board and the Brevard County Board of County Commissioners for the fiscal year beginning October 1, 2023.

The Brevard County School Board will hold public hearings on its ad valorem tax rates and budget for the fiscal year beginning July 1, 2023 on:

Thursday – July 27, 2023 at 5:30 P.M. and

Thursday - September 7, 2023 at 5:30 P.M.

The Brevard County Board of County Commissioners will hold public hearings on its ad valorem tax rates and budget for the fiscal year beginning October 1, 2022 on:

Tuesday - September 5, 2023 at 5:30 P.M. and

Tuesday - September 19, 2023 at 5:30 P.M.

If there are any questions concerning these meetings, please call the Brevard County Budget Office at (321) 633-2153.

Budget Office News





Healing Families – Healing Communities®

parrishmed.com

Finance Committee

FYTD June 30, 2023 – Performance Dashboard

Indicator	FYTD 2023 Actual	FYTD 2023 Budget	FYTD 2022 Actual
IP Admissions	3,365	4,055	3,664
LOS	4.8	4.7	5.7
Surgical Cases	4,225	4,227	4,396
ED Visits	22,346	22,692	21,967
OP Volumes	61,931	60,482	59,147
Hospital Margin %	0.55%	11.21%	4.19%
Investment Income \$	\$8.3 Million	\$2.6 Million	-\$8.9 Million

Finance Committee

- Emergency Room
- Operating Room
- Contract Labor
- Interventional Cardiology
- DaVinci

EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 7, 2023
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the May 1, 2023 and June 5, 2023 meetings.

- II. Reading of the Huddle
- III. Report from Titusville City Council Liaison – Scott Larese
- IV. Attorney Report – Mr. Boyles
- V. Other
- VI. Executive Session (if needed)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 1, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Elizabeth Galfo, M.D.
Maureen Rupe
George Mikitarian (non-voting)

Members Absent:
Herman A. Cole, Jr. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:12 p.m.

CITY LIAISON

The Finance Committee suspended its agenda and the Executive Committee convened at 1:12 p.m. for the purpose of the report from the City Manager, Mr. Scott Larese. Mr. Larese provided the latest edition of Titusville Talking Points, and addressed questions from the committee. The Executive Committee recessed at 1:17 p.m. to resume the Finance Committee.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Ms. Fitzgerald, seconded by Mr. Jordan and approved (4 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE MARCH 6, 2023 MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo read the Weekly Huddle.

ATTORNEY REPORT

Mr. Boyles referenced the memo prepared by Gray Robinson, previously sent via email and also included in the committee packet, summarizing the pending Senate Bills and House Bills which potentially impact the District. The State Legislature is currently in session until May 5, 2023. Mr. Boyles noted Gray

EXECUTIVE COMMITTEE

MAY 1, 2023

PAGE 2

Robinson will continue to monitor its activity and notify the Board of those bills that pass and may impact the District.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 2:01 p.m.

Stan Retz, CPA
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 5, 2023, in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Maureen Rupe
George Mikitarian (non-voting)

Members Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:35 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole, and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE APRIL 3, 2023, MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo read the Weekly Huddle.

ATTORNEY REPORT

Mr. Boyles noted that Florida Legislature adjourned on May 5, 2023. He distributed a memorandum prepared by Gray Robinson, summarizing the adopted and proposed bills which potentially impact the District. Mr. Boyles provided highlights of the legislative session and received comments from committee members.

OTHER

There was no other business to come before the committee.

EXECUTIVE COMMITTEE
JUNE 5, 2023
PAGE 2

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 1:50 p.m.

Stan Retz, CPA
Chairman

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Ashok Shah, M.D.
Stan Retz, CPA
Elizabeth Galfo, M.D.
Herman A Cole, Jr.
Jerry Noffel
Billy Specht
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, AUGUST 7, 2023
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes

Motion to approve the minutes of the June 5, 2023 meetings.
- II. Community Message Regarding Pool Closure – Ms. Sellers
- III. Ethics/ Sunshine Law – Ms. Ramos
- IV. Other
- V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 5, 2023, at 2:14 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M.
Ashok, Shah, M.D.
Stan Retz, CPA
Elizabeth Galfo, M.D.
Herman A. Cole, Jr.
Jerry Noffel
Aluino Ochoa, M.D
George Mikitarian (non-voting)

Member(s) Absent:

Billy Specht (excused)

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 2:14 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE MINUTES OF THE MARCH 6, 2023 AND THE APRIL 3, 2023, EDUCATIONAL, GOVERNMENTAL, AND COMMUNITY RELATIONS COMMITTEE MEETINGS, AS PRESENTED.

PROVIDER ORIENTATION

Ms. Jacobs and Ms. Woodring reviewed the Provider Orientation process including reorientation for existing providers. Ms. Jacobs noted that the re-orientation has been successful, adding that 69 providers have attended to date. Ms. Jacobs and Ms. Woodring answered questions and received comments from the committee.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 2:37 p.m.

Billie Fitzgerald
Chairperson

Discontinuation of Indoor Pool Operations at Cheney Highway Location



Safety

- 20+ years old (aging infrastructure)
 - Regulatory risk (Department of Health)
 - Pool maintenance challenges
 - Swimming environment concerns

Stewardship

- Operating costs ~ \$168K/annually
 - Labor
 - Mechanical resources
 - Chemical resources
- Revenue ~ \$56K
- Capital costs ~ \$500K
 - Filters, pumps, plumbing, heaters, piping
 - Permitting, engineering

Pool P&L (estimations)

Description	Revenue	Expense	Delta
Annual Operating		168,000	
Capital Costs		500,000	
Annual Member Fees	46,068		
Annual Lease Income	10,164		
Operating Loss Only	56,232	168,000	-(111,769)
Total	56,232	668,000	-(611,768)

Resolutions Explored

- Fundraising– five year capital campaign – not feasible
- Raising lease fees – cost prohibitive
- Raising member fees – cost prohibitive
- Increasing # of renters and members – causes capacity and member experience issues



Next Steps

- Physical Therapy services will continue
- Considering selling the building



GRAYROBINSON

Government in the Sunshine Public Records Ethics: A Briefing for the North Brevard County Hospital District Board of Directors

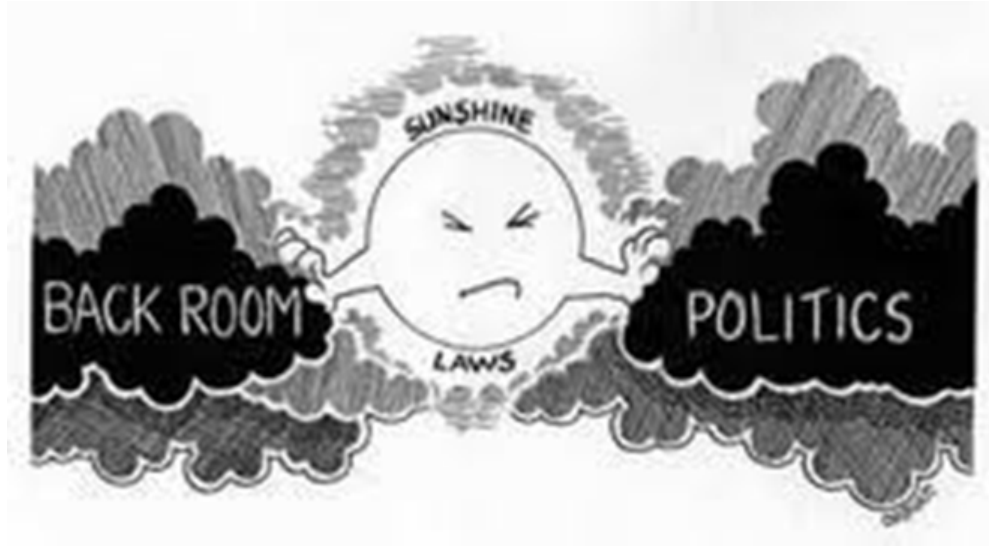
August 7, 2023

PRESENTED BY

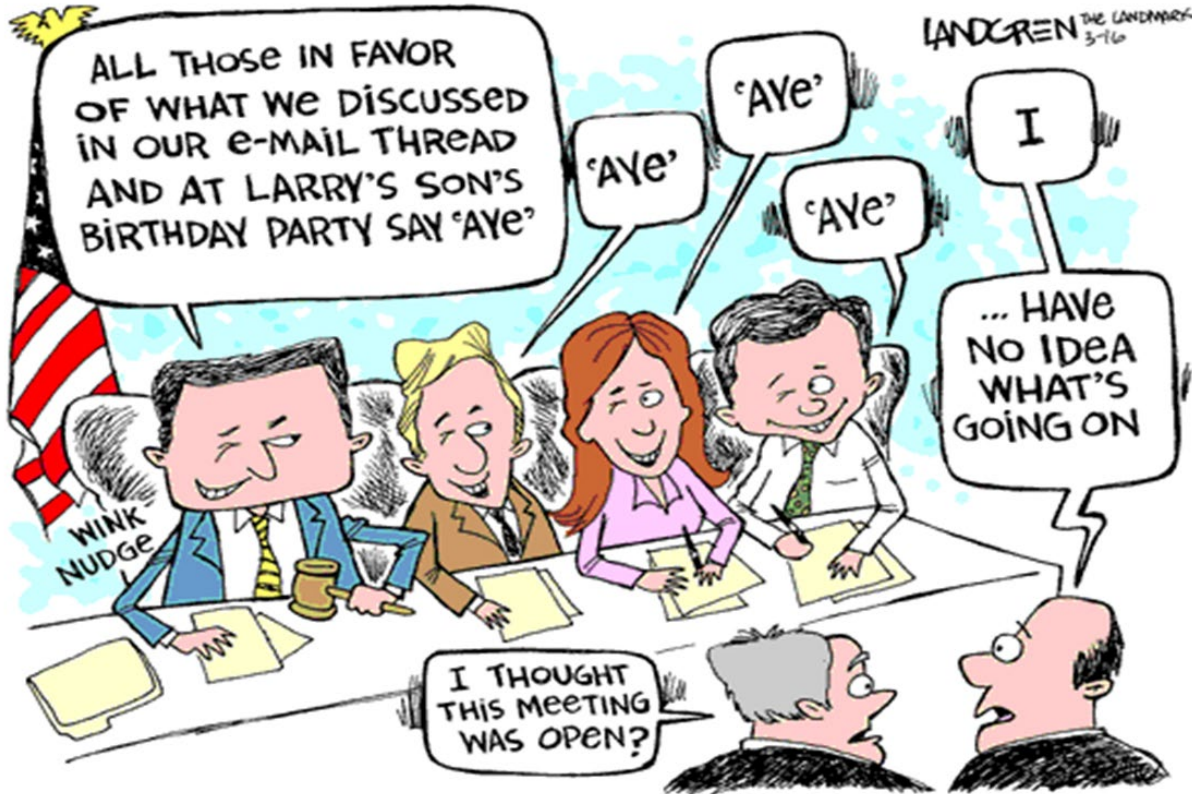
Heather M. Ramos
Orlando Deputy Managing Shareholder
heather.ramos@gray-robinson.com
407.244.5670

Overview

1. Government in the Sunshine Law – *Chapter 286, Fla. Stat.*
2. Public Records Law – *Chapter 119, Fla. Stat.*
3. Code of Ethics – *Part III of Chapter 112, Fla. Stat.*



SUNSHINE LAW



Basic requirements

- Meetings must be **open** and **accessible** to the public.
- Meetings must be **noticed**.
- Written **minutes** must be taken.

§286.011 Florida Statutes

Applicable to:

- The NBCHD Board
- Committees of the Board

When such committees have been delegated “decision-making authority” as opposed to mere “information gathering or fact-finding authority”.

Things to remember:

- If 2 or more board members need to discuss NBCHD related business, a meeting must be officially noticed.
- Do not call, text or e-mail each other on NBCHD related business – all discussions must be in an open, noticed meeting.
- You cannot have a person act as a “go-between”.
- Whispering and passing notes at a noticed meeting could be considered an unnoticed meeting if discussing NBCHD business.
- Before, during, or once a meeting is adjourned, don't talk about NBCHD business.
- Members of the public must be provided an opportunity to address the board during the decision-making process, and before a decision is made.

Meetings do *not* include:

- Discussions with a County Commissioner
- Discussions with a City Council member (*Mr. Cole?*)
- Discussions with state legislators
- Discussions with staff
- Discussions with another board member on matters that will never involve a vote of the NBCHD board

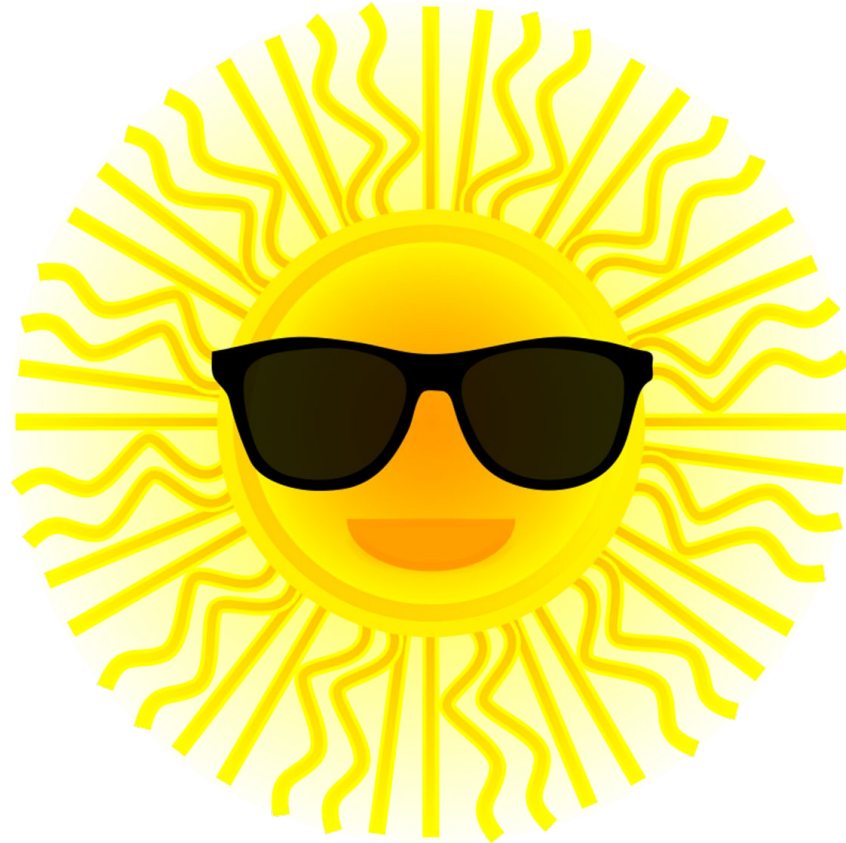
Permissible Closed Meetings:

- Litigation/Risk Management
- Peer review
- Labor negotiations
- Trade-secret discussions
- Terrorism-response planning
- Negotiations for competitive services
- “Strategic planning”

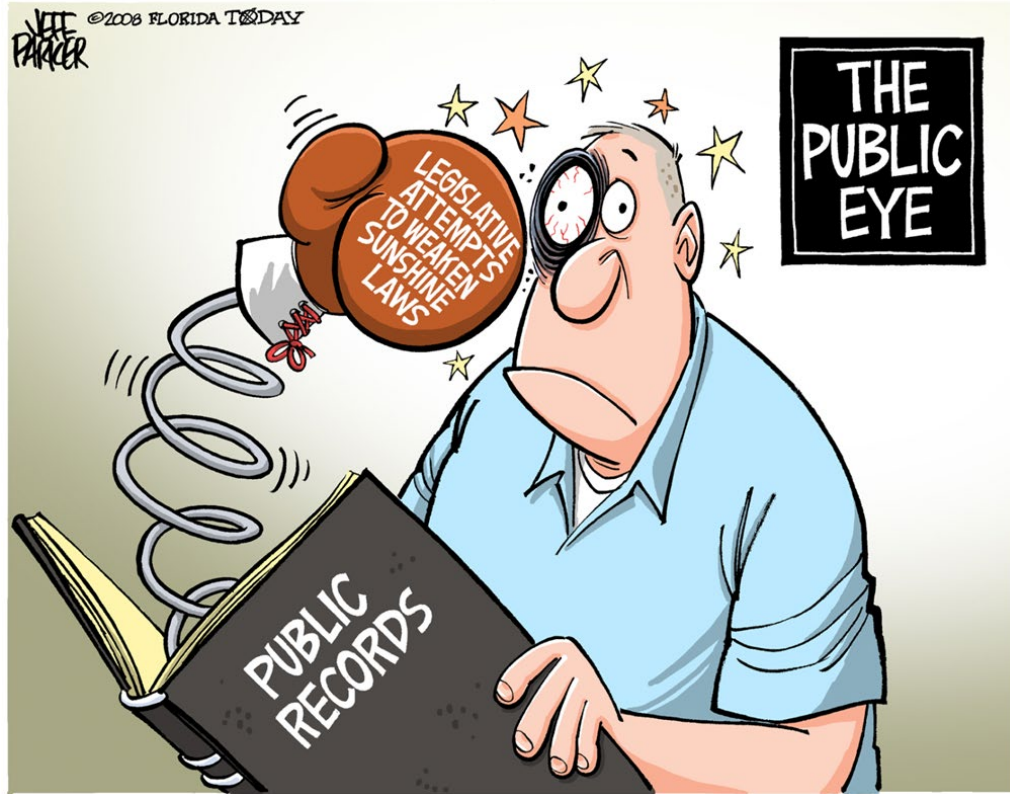


Sunshine Law

Questions?



PUBLIC RECORDS LAW



Important things to know:

- **Every** record made or received in connection with NBCHD business is a public record.
- If requested must be disclosed unless there is a statutory exemption such as active investigation records of the NBCHD's Inspector General.
- All NBCHD board members and NBCHD employees must permit inspection and copying of public records.
- NOT limited to traditional written documents.
- Includes texts and emails made or received in connection with official business.
- Includes YouTube videos, Facebook and Instagram posts.



Important things to know:

- Public records must be retained for certain periods of time.
- Public records can only be destroyed in accordance with a specific process under state law.
- The law applies to communications with residents, members of the public, employees, consultants, contractors and legal counsel, and others involving NBCHD business, ***even if it is on your private computer, laptop, or phone.*** It is the nature of the record – not the location.
- Purely personal e-mails are not public records, but there is no “expectation of privacy” for communications on a NBCHD-owned computer.

Important things to know:

- Public records include metadata.
- There is no “unfinished business” exemption – drafts and notes can be a public record.
- Public records requests may be verbal, written, e-mailed, by any person at any time for any or no reason.
- You cannot require the requester to provide his or her name, and he or she does not have to say why the records are requested.
- If you receive a public records request, let George know immediately.



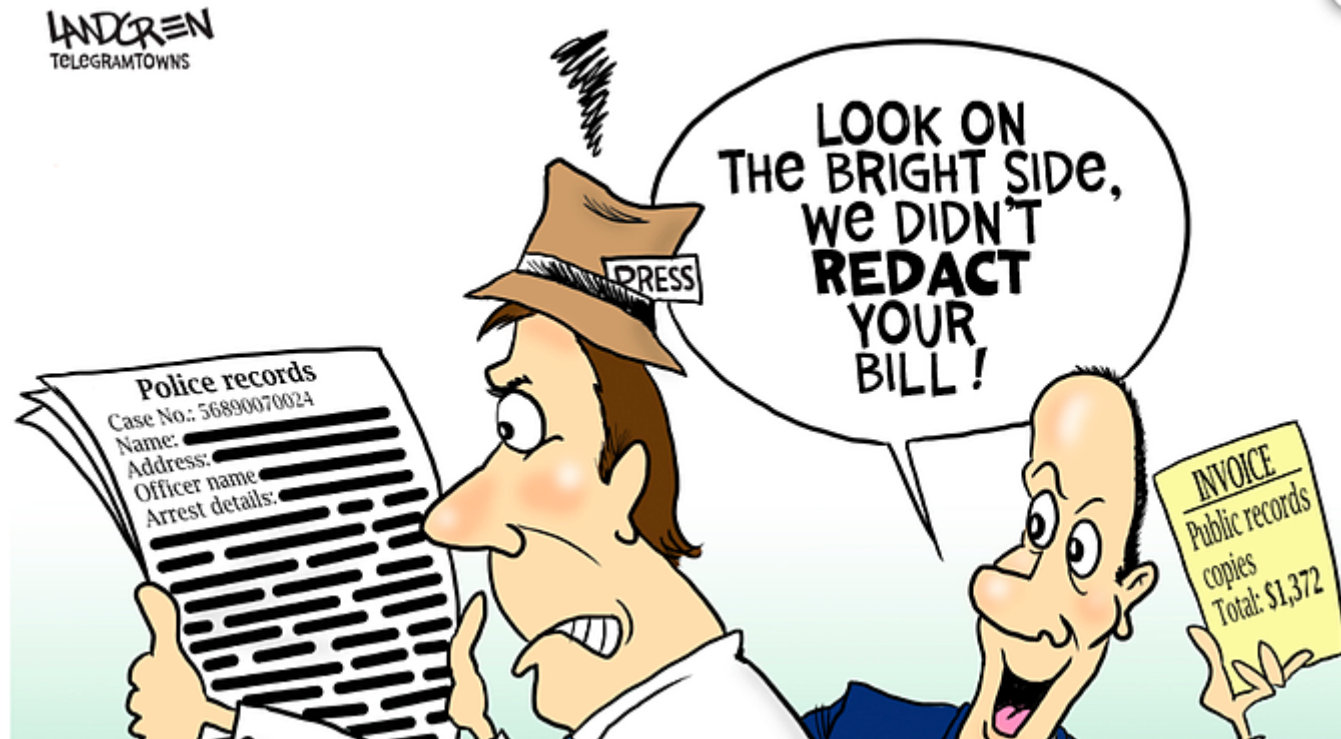
Sunshine and Public Records Law

For violations of the law

- **The State Attorney or a Grand Jury can be involved**
- **Private parties can sue**
- Penalties can include:
 - Jail time – 1 year in jail for a knowing violation
 - Fines – \$500 for an unintentional violation
 - Attorney's fees
 - Trial
 - Nasty press coverage



Questions?



CODE OF ETHICS



Code of Ethics

Today:

- “Code of Ethics for Public Officers and Employees” in Chapter 112, Part III of the Florida Statutes
- Parrish Policy on competing financial interests

Not ethics particular to hospitals:

- Medical ethics
- Patients’ Bill of Rights
- HIPAA rules
- False-claims laws



Basic principle of Ethics in Florida

Legislative Intent – Part III of Chapter 112:

“It is declared to be the policy of the state that public officers and employees, state and local, are agents of the people and hold their positions for the benefit of the public. . . . promoting the public interest and maintaining the respect of the people in their government must be of foremost concern.”



Applies to:

- NBCHD Board Members
- Committee members
- Certain employees

The following is a [brief summary](#) of the Ethics Code. If you are in a situation where something may apply to you, please ask!





What to remember:

- Do not use your position with NBCHD to secure anything special for yourself, your family, friends, or anyone else.



Caution areas:

- **Doing business with NBCHD** – you or your family should not do business with NBCHD. [Sec. 112.313(3), Fla. Stat.]
- **Secondary employment** – there cannot be any conflict with your NBCHD position. You cannot take a job with a company doing business with NBCHD. [Sec. 112.313(7), Fla. Stat.]
- **Using information** – Don't use information (now or in the future) which you learned from your NBCHD position to gain a special advantage for you or your family or anyone else. [Sec. 112.313(8), Fla. Stat.]

Caution areas:

- **Honoraria** – you cannot accept a payment to speak or write for an organization. Reasonable expenses can be paid. [Sec. 112.3149, Fla. Stat.]
- **Nepotism** – you cannot hire, promote, or advocate for your relatives to get a job with NBCHD. [Sec. 112.3135, Fla. Stat.]



General Rules About Voting:

- You must vote on all NBCHD issues.
- Unless you have “conflict of interest” or there appears to be a “possible conflict of interest”. [Sec. 286.012, Fla. Stat.]
- “Abstentions” are not allowed.



Voting Conflicts:

- Must disclose if, on *any* issue, the Board's vote would benefit...or hurt...
 - You
 - Your relative
 - Your business partner
 - Your employer
 - Your client/customer
 - The parent company, subsidiary company, or sister company of...
 - Your employer
 - Your client

Ethics

Voting conflict:

- MUST abstain:
 - conflict of interest
- MAY abstain:
 - appearance of a conflict of interest
- If you abstain for either reason, file Form 8B

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS	
LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY COUNTY	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED	NAME OF POLITICAL SUBDIVISION
	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

Penalties (*employees, officers, candidates*):

Impeachment, removal from office or employment, suspension, public censure, reprimand, demotion, reduction in salary level, forfeiture of one-third salary per month for twelve months, a civil penalty up to \$10,000, restitution of any pecuniary benefits received, and triple the value of a gift from a political committee.

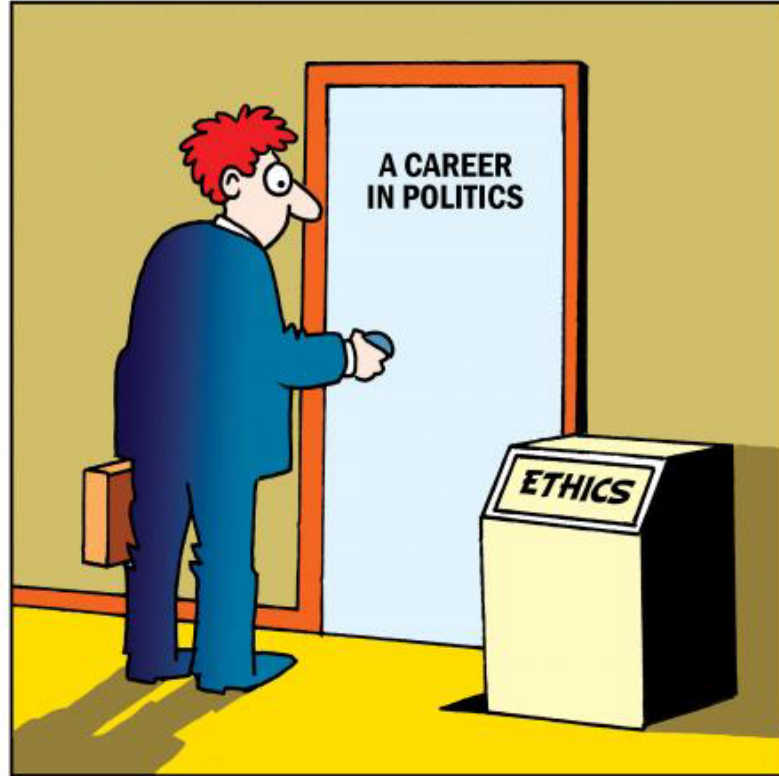
Competing Financial Interests:

You, a closely-related family member, or an entity related to you should not have a financial interest in a hospital competitor.

Anti-competitive Activity:

Don't support or engage in a transaction or conduct benefitting a hospital competitor to the detriment of PMC or residents of the District.

Questions?



GIFTS

30



GRAYROBINSON

What is a gift?

- Money
- Real estate
- Use of real estate
- Tangible personal property
- Intangible personal property
- Use of personal property
- Food or beverages
- Membership dues
- Transportation
- Plants and flowers
- Admission tickets (sports, concerts, cruises, theme parks, etc.)
- Forgiveness of debt
- A preferential rate or price on
- A debt, loan, goods or services
- Any other thing having value
- Any other service having value

Caution areas:

- Taking gifts – taking anything of value for you or your family over \$100 can be an ethics violation. [Sec. 112.3148, Fla. Stat.]
- Asking for gifts – don't ask people working with or associated with NBCHD business for anything – lobbyist, vendor, customer, or anyone doing business with NBCHD. [Sec. 112.313(2), Fla. Stat.]

Who is a “**vendor?**” Any person or entity doing business with Parrish.

Who is a “**lobbyist?**” One who meets all the following tests:

- a natural person,
- who is being compensated,
- who is trying or has tried to influence a decision of this Board *OR* of the District *OR* a Board member, *AND*
- the attempt to influence a decision has occurred in the past 12 months

Disclosure of gifts by you:

- Any gift which is accepted AND worth over \$100
 - Exceptions:
 - Gifts from relatives
 - Prohibited gifts (*i.e.*, from lobbyists and vendors)



Gifts disclosed ... by lobbyists and vendors:

- All gifts to you worth over \$25.
- Disclosed quarterly ... by the lobbyist or vendor, not you.



FINANCIAL DISCLOSURE



What is disclosed and where?

- **Form 1:** Certain assets and liabilities, sources of income, and certain other information.
- **Form 1F:** Financial disclosure statement ... from January 1 to your last day in office.
- **Form 2:** All clients represented before a hospital district by your firm or you.
- All filed with the Brevard County Supervisor of Elections.

Sec. 112.3144, Fla. Stat.

Penalties:

- Fail to file by July 1st: Delinquency notice.
- Fail to file, then, by September 1st: \$25-per-day fine.
- Max fine: \$1,500.

Note: The Commission on Ethics must send Form 1 to Board members no later than June 1st of each year.

Sec. 112.3144(8), Fla. Stat.

- **Available for advice:** ethics / gifts / financial disclosure
- **Phone:** 850.488.7864
- **Website:** www.ethics.state.fl.us



Florida Commission on Ethics

"A Public Office is a Public Trust"



GRAYROBINSON

Thank You! Questions?

Heather M. Ramos

Orlando Deputy Managing Shareholder

heather.ramos@gray-robinson.com

407.244.5670

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
AUGUST 7, 2023
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Recognitions(s)
 - A. New Providers (memo included)
- V. Review and Approval of Minutes (May 1, 2023 and June 5, 2023 Regular Meetings)
- VI. Open Forum for PMC Physicians
- VII. Public Input and Comments***₁
- VIII. Unfinished Business***
- IX. New Business***
- X. Medical Staff Report Recommendations/Announcements
 - A. **Motion to Recommend the Board of Directors approve the Resolution of the Board of Directors of the North Brevard County Hospital District Approving the Adoption of the Amended Medical Staff Bylaws and Adoption of the Amended Medical Staff Rules and Regulations as executed by the Chairperson of the Board of Directors on the 14th day of June 2023.**
- XI. Public Comments (as needed for revised Consent Agenda)
- XII. Consent Agenda***
 - A. Finance
 1. **Motion To recommend the Board of Directors approve the Moore Stephens Lovelace Engagement Letter for the FY23 as presented.**

2. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

***1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XIII. Committee Reports

- A. Quality Committee
- B. Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS.

ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.



Healing Families – Healing Communities®

parrishhealthcare.com

Welcome New Provider

Dennis Matthews, MD – Hospitalist

Medical School: American University of Antigua College of Medicine (Coolidge, Antigua)

Residency: East Mississippi Health Network, Inc (Meridian, MS)



Welcome New Provider

Franciska Macieiski, MD—Anesthesiology

Medical School: Louisiana State University
School of Medicine (Shreveport, LA)

Residency: Louisiana State University
School of Medicine (Shreveport, LA)



**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:36 p.m. on May 1, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Billy Specht
Elizabeth Galfo, M.D.
Ashok Shah, M.D.
Billie Fitzgerald
Maureen Rupe
Jerry Noffel

Member(s) Absent:

Herman A. Cole, Jr. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:36 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Dr. Galfo, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE TO APPROVE THE MINUTES OF THE MARCH 1, 2023 REGULAR MEETING, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

Several members of the public spoke at this time. A copy of the public appearance requests are appended to the file copy of these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

CONSENT AGENDA

The revised consent agenda was presented. Discussion ensued regarding the consent agenda, and the following motion was made by Dr. Galfo, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE THAT THE BOARD OF DIRECTORS APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Finance

1. Motion: To recommend to the Board of Directors to approve the renewal of Pension Committee membership for Jacqueline Hurley for a three-year term from March 2, 2023 through March 1, 2026.

2. **Motion: To recommend the Board of Directors approve to swap the T-Rowe target date funds from R class price class shares to I class price class shares and add eight Vanguard Index Funds in the 403(b) plan as recommended by Anderson Financial Partners.**

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Retz reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that today's Educational, Governmental and Community Relations Committee meeting was postponed to the June 5, 2023 meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian noted there was a great turn out at the recent Medical Staff Provider Orientation, adding that it is important for everyone to be re-orientated on policy and procedure. This orientation will be presented to the Board at the June Education meeting.

Hospital Attorney

Legal counsel had no report.

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

EXECUTIVE SESSION

At this time the Board of Directors reconvened in Executive Session. Executive Session ended at 3:50 p.m.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 3:50 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:38 p.m. on June 5, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Ashok Shah, M.D.
Billie Fitzgerald
Maureen Rupe
Jerry Noffel
Elizabeth Galfo, M.D. (2:41 p.m.)

Member(s) Absent:

Billy Specht (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:38 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOVE TO APPROVE THE MINUTES OF THE APRIL 3, 2023, REGULAR MEETING, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from its May 11, 2023 meeting.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOVED THAT THE BOARD OF DIRECTOR'S APPROVED TO CHANGE THE VERBIAGE OF THE DELINEATED PRIVILEGES – EMERGENCY MEDICINE TO READ 4 SHIFTS (8 HOURS) MONTHLY ACROSS THE PERIOD OF THE 2-YEAR APPOINTMENT CYCLE TO BE SERVED AT PARRISH MEDICAL CENTER, OR DOCUMENTATION PROVIDED OF THE SHIFTS HAVING BEEN PROVIDED/SERVED AT ANOTHER LIKE FACILITY.

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOVED THAT THE BOARD OF DIRECTOR'S APPROVED THE ADDITION OF THE INSPIRE PROCEDURE (INCLUDING DISE: DRUG INDUCED SLEEP ENDOSCOPY) TO THE DELINEATED PRIVILEGES FOR GENERAL SURGERY.

CONSENT AGENDA

There was no revised Consent Agenda.

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian reminded the Board that they will be receiving the 2022 Form 1, which has a filing deadline of July 3, 2023.

Hospital Attorney

Legal counsel had no report.

BOARD OF DIRECTORS

JUNE 5, 2023

PAGE 4

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:53p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
REGARDING ADOPTION OF THE AMENDED MEDICAL STAFF BYLAWS AND
ADOPTION OF THE AMENDED MEDICAL STAFF RULES AND REGULATIONS**

RECITALS

Whereas, on June 8, 2021, the General Medical Staff of North Brevard County Hospital District, d/b/a Parrish Medical Center approved the amendment to the Medical Staff Bylaws, Article XI, Section 11.3, Subsection 11.3-4. The amendment is recommended to comply with CMS Conditions to Participation.

Whereas, on June 8, 2021, the General Medical Staff of North Brevard County Hospital District, d/b/a Parrish Medical Center approved the amendment to the Medical Staff Rules & Regulations regarding stop orders for Schedule II medications. The amendment is necessary to remain consistent with the update to the policy by the Pharmacy and Therapeutics Committee.

RESOLVED

***Resolved*, that the Board, pursuant to the of the district's enabling legislation in Chapter 2003-362, Laws of Florida:**

1. Hereby adopts the amendment to the Amended Medical Staff Bylaws.
2. Hereby adopts the amendment to the Amended Medical Staff Rules and Regulation.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 14 day of June 2023.

BOARD OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

By:  _____

Robert L. Jordan, Jr., Chairman

ATTEST:

By: DocuSigned by:
Elizabeth Galfo MD
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Elizabeth Galfo, MD, Secretary

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
June 20, 2023 @ 5:30pm**

Present: A. Ochoa, MD, L. Stuart, MD, K. Patel, MD, C. Manion, MD, R. Patel, MD, C. Fernandez, MD, K. George, MD, H. Cole, M. Navas, MD, C. Rajan, DO, N. Sellers, G. Cuculino, MD, P. Carmona, MD, B. Mathews, MD

Absent: C. Jacobs, MD, C. McAlpine, G. Mikitarian

The meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on June 20, 2023 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 5:32 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of May 16, 2023 as written and distributed *was made by Dr. Stuart, seconded by Dr. Fernandez and unanimously approved.*

2. OLD BUSINESS: None

3. NEW BUSINESS: Policy Renewal

Dr. Cuculino asked why we continue to approve renewal of policies that call for fines when in fact we do not enforce the policy? After discussion, the following policies were approved for renewal in block. *The motion was made by Dr. Cuculino, seconded by Dr. Manion and unanimously approved.*

Department Procedure for Criteria for Radiofrequency Facet Rhizotomy 9950-21
Reviewed by J. Rojas, MD with no edits.

Department Procedure for Lumbar Puncture with and Without Fluoro, 9900-97
Reviewed by V. Williams, MD with no edits.

Department Procedure for Medical Staff Privileges. 9900-79
Mirrors the Bylaws.

Policy Established Guidelines for Potassium IV Therapy – Limits of Administration 9900-1

Reviewed by K. Patel, MD and S. Verma, MD with no edits.

Guidelines and Attendance Requirements for Medical Staff Members, 9900-03

Mirrors the Bylaws.

Department Procedure for Medical Staff Hurricane (Shelter in Place) Response Procedure 9900-75

Falls in line with Emergency Management Plan and Emergency Operations Plan

Medical Staff Credentials and Medical Ethics Committee (CMEC) Interview 9950-9

Mirrors the Bylaws

Department Policy for Definitions of Stat, Urgent & Routine Physician Orders, 9900-69

Autopsy Procedures and Criteria

Reviewed by Dr. Carmona with no edits

Criteria for Credentials for Cryosurgery of the Prostate 9950-17

Reviewed by Dr. Licht with no edits

Credentialing Criteria for Endovascular Repair of Abdominal Aortic Aneurysm (EVAR)

Reviewed by Dr. Zambos with no edits

- Note: although there were no content edits offered, all of these policies were:
Updated to change Initiator from Jane Hankins to Medical Staff President
The format of the policies were also updated to mirror current format
The workflow of the policies were updated to move further thru the signature process to include MEC, Medical Staff President, and President/CEO

4.

CONSENT AGENDA - STANDING ORDERS

- Celiac Plexus Block Post - Procedure Orders (E3701) - New Order Set.
- Celiac Plexus Block Pre - Procedure Orders (E3702) - New Order Set.
- Deep Biopsy with Sedation Post - Procedure Orders (E3705) - New Order Set.
- Deep Biopsy with Sedation Pre - Procedure Orders (E3706) - New Order Set.
- Gastrojejunostomy Exchange / Replacement Post - Procedure Orders (E3707) - New Order Set.
- Gastrojejunostomy Exchange / Replacement Pre - Procedure Orders (E3708) - New Order Set.
- Gastrostomy Exchange / Replacement Post - Procedure Orders (E3709) - New Order Set.
- Gastrostomy Exchange / Replacement Pre - Procedure Orders (E3710) - New Order Set.
- CRRT Continuous Renal Replacement Therapy Orders (E3731ab) - New Order Set.
- Titratable IV Medication Protocols (E3750ab) - New Protocol.
- Post EP / Ablation Orders (E3733) - New Order Set.
- Impella 2.5 Ventricular Device Support (E3371ab) - **Under Medications:**
Maintain Impella Purge infusion for duration of Impella Support, changed to Dextrose 5% 1000 ml with 25 meq Sodium Bicarbonate to infuse 2 - 30 mls/hr per pump demand.
Under Monitor Impella Purge Infusion (top of page 2):
Changed Purge Solution: Dextrose 5% 1000 ml with 25 meq Sodium Bicarbonate.
- ED Sepsis (E3331abcd) & ICU Sepsis (E3154abcde) - Both reviewed by multiple members of the Sepsis Committee.
Changes: Dr. Cuculino requested to add the IV Fluids to both order sets.
The hospitalists (Dr. Kevat Patel) agreed on removing the I-stat Respiratory order.
Per Lab we have changed Lactic Acid reflexes (when baseline is >2) from the current "every 2 hours" to "single reflex at 4 hours."

Motion to approve the consent agenda as written and distributed was made by Dr. Stuart, seconded by Dr. Cuculino and unanimously approved.

5. Report from Administration: Natalie Sellers extended “kudos” to the Medical Staff and its many members who all played a role in the success of our most recent Join Commission Survey.

6. **Report from the Board: April 3, 2023**
The Quality Committee
The REGULAR Session of the Board meeting

7. **Committee Reports: (noted for the minutes)**
Credentials & Medical Ethics Committee – May 8, 2023

8. **Lion’s Eye Institute Report – Donor Contribution thru April, 2023 (noted for the minutes)**

9. **Open Forum:** None

There being no further business the meeting adjourned at 5:58pm.

NEXT MEETING July 18, 2023

Aluino Ochoa, MD
Medical Staff President

Christopher Manion, MD
Secretary/Treasurer Medical Staff

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
July 18, 2023 @ 5:30pm**

Present: A. Ochoa, MD, K. Patel, MD, C. Manion, MD, C. Fernandez, MD, K. George, MD, M. Navas, MD, G. Cuculino, MD, P. Carmona, MD, C. Jacobs, MD

Absent: H. Cole, R. Patel, MD, L. Stuart, MD, C. McAlpine, G. Mikitarian, C. Rajan, DO, B. Mathews, MD

The meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on July 18, 2023 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 5:32 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of June 20, 2023 as written and distributed *was made by Dr. Carmona, seconded by Dr. Manion and unanimously approved.*

2. OLD BUSINESS: None

3. NEW BUSINESS: Policy Renewal

1. A Motion was made by Dr. Carmona, seconded by Dr. Cuculino to approve the policies previously distributed for review and edits in block. The motion was unanimously approved.

Note: in addition to the edits noted below, all policies were reformatted to current standard, initiator changed to Medical Staff President, and workflow changed to move thru MEC/President/CEO.

9900-92 – Pediatric General Anesthesia Policy

Reviewed by Dr. Ford, without edits.

9900-73 Physician (LIP) Credentialing & Staffing During all Disasters

Added DEA, removed any reference to Code Purple

9950-38 Criteria for Medical Fluoroscopy

Reviewed by Dr. Fernandez without edits

9900-84 Retirement Gift Policy

No edits

9950-18 Hyperbaric Oxygen Therapy

Reviewed by Dr. Manion without edits.

9950-28 Department Procedure for Medical Staff Focused Professional Practice

Evaluation. No edits.

9900-55 Department Procedure for Pre-Application Policy No edits.

9950-25 Department Procedure for Criteria for Independent Clinical Privileges for Percutaneous Coronary Intervention Procedures

Reviewed by Dr. Gonzalez, without edits.

Autopsy Procedures and Criteria. Reviewed by Dr. Carmona without edits.

9900-77 Policy to Establish Guidelines for Emergency Department On-Call & Physician Out of Town Schedule. No edits.

Reinstatement of Admitting Privileges 9950-39

Added Internal Medicine, Hospitalist to Family Medicine.

9900-74 Policy for Allied Health Professionals (AHP's) Credentialing During all Disasters. Removed any reference to Code Purple.

9900-18 Department Procedure for Total Parenteral Nutrition Solution Orders.

Reviewed by Dr. K. Patel without edits.

9950-41 Criteria for Credentials for Implantable Loop Recorder Privileges.

Reviewed by Dr. Janardhan. Changed proctored cases from 2 to 3 at CURRENT facility. Changed annual volume to 5/1yr or 10/2yr.

9950-15 Criteria for Credentialing in the use of the inflatable bone tamp for the reduction of spinal compression fractures (Kyphoplasty).

Reviewed by Dr. Rojas, without edits.

9900-39 Policy governing HIV, HCV, and/or HBV Infected Members of the

Medical Staff. Reviewed by C. McAlpine. Included the website information and charter for Physician's Recovery Network (PRN). Included website for impairedpractitioners.htm.

9900-46 Food and Drug Interactions

Reviewed by H. Grolet, Pharmacy without edits

9950-21 Department Procedure for Criteria for Radiofrequency Facet Rhizotomy -

9900-69 Department Policy for Definitions of Stat, Urgent & Routine Physician Orders Without edits.

9950-9 Medical Staff Credentials and Medical Ethics Committee (CMEC) Interview Without edits.

9900-97 Department Procedure for Lumbar Puncture with and Without Fluoro
Reviewed by Dr. Williams, without edits

9900-1 Policy Established Guidelines for Potassium IV Therapy – Limits of Administration
Reviewed by Dr. K. Patel, and Dr. S. Verma without edits

9900-23 (Recirculating) **Department Procedure for Admission/Discharge/Transfer Criteria for ICU** Corrected policy format.

- II. April 2021, The Bylaws Committee** routed proposed changes to the MEC. The MEC voted to incorporate those changes, however the vote was not recorded in the minutes.

Motion to approve the changes as outlined below was made by Dr. Carmona, seconded by Dr. Manion and unanimously approved.

MS Bylaws Redlines 4-15-21

COVER Page, Amended April 15, 2021

Page 2, (Amended on April, 15, 2021)

and PAGE 60 K-P are newly added under 11.3-4 Department Chair Duties

(J) Assist with orientation of new members of department and monitor Continuing Medical Education.

(K) Assessing and recommending to the relevant hospital authority off-site sources for needed patient care, treatment, and services not provided by the department or the organization.

(L) Integration of the department or service into the primary functions of the organization.

(M) Coordination and integration of interdepartmental and intradepartmental services

(N) Development and implementation of policies and procedures that guide and support the provision of care, treatment, and services

(O) Recommendations for a sufficient number of qualified and competent persons to provide care, treatment, and services.

(P) Determination of the qualifications and competence of department or service personnel who are not licensed independent practitioners and who provide patient care, treatment, and services.

III. Rules and Regulations: April, 2021 the Bylaws Committee routed proposed changes to the MEC. The MEC voted to incorporate those changes, however the vote was not recorded in the minutes.

Motion to approve the changes as outlined below was made by Dr. Carmona, seconded by Dr. Cuculino and unanimously approved.

**Medical Staff General Rules and Regulations
COVER PAGE, Amended: April 15, 2021
Page 7 Automatic Drug Stop Orders**

A. All Schedule II Controlled Substances – ~~Five (5)~~ **Three (3) days**

- IV. The consent agenda was distributed for review on Wednesday July 12, 2023.
Motion to approve the consent agenda as written and distributed was made by Dr. Cuculino, seconded by Dr. Manion and unanimously approved.

CONSENT AGENDA - STANDING ORDERS

- Infants Born to HIV Positive Mothers (E3652) - Saliva CMV added as an additional option. Default for who collects the labs changed to "nurses" from "send someone from the department to collect."
- Hemodialysis Orders (E287abcd) - *For Dialysis order chronic patient - the dialyzer choices were changed to F160, F180, F200 and Revaclear (products currently stocked).
 - * Dialysis Initial Treatment Protocol A was changed to Protocol 1 (approved by Dr. Sean Verma and Dr. Rashid)
 - * Dialysis Initial Treatment Protocol B was re-named to Protocol 2 (Dr. Shyam Verma uses)- no other changes to this protocol.
 - * Dialysis Potassium Bath Protocol was condensed to one (previously Dr. Verma protocol with adjustments approved by Drs. Verma and Dr. Rashid)
 - * Epoetin Sliding Scale Protocol was condensed to one (previously Dr. Verma Protocol and Dr. Rashid approved)
 - * Label comments were added to the Lorazepam po and IV, Diphenhydramine po and IV orders regarding if able/unable to tolerate PO (per pharmacy therapeutic duplication request)- already done in LIVE.
 - * Prochlorperazine IV was added to replace Promethazine IV per pharmacy request
 - * Lidocaine 0.5% injection order was removed and Norflurane (Pain Ease Spray) was added as this change was already made in LIVE.
 - * Ferrous Sulfate tablet was changed from 300 mg to 325 mg to match what pharmacy stocks (already changed in LIVE)
 - * Per request from Imee Perez, labs for Dialysis Chronic patient and Initial Treatment were reincorporated back into this order set. These were previously on separate order sets in Meditech. These orders will reflex when the appropriate treatment is ordered in Meditech, and are printed on the paper form. Previously, there were no labs in Meditech LIVE and the paper listed only the chronic labs (CBC, Mag, Total Protein and Renal Panel) to be done with every dialysis treatment.

V. **Report from Administration: None.**

VI. **Report from the Board: None.**

VII. **Committee Reports**

Infection Control Committee – June 21, 2023

Blood Management Committee – June 22, 2023

Credentials & Medical Ethics Committee – July 10, 2023

Department Reports: Department of Surgery - June 27, 2023

Motion to enter the reports into the Minutes as written and distributed was made by Dr. Cuculino, seconded by Dr. Manion and unanimously approved.

VIII. **Lions Eye Institute Report** – No report issued

IX. **Open Forum: Dr. Kevat Patel, Mini Medical School**

Modeled on Rutgers (New Jersey Medical School).

<https://njms.rutgers.edu/education/Mini-Medical-School/index.php>

- 30 students from local High School
- 6 weeks/1 day per week/6:30-8pm
- Each week, a new content expert from the Medical Staff
- Mending Community Relationship
- Sparking career possibilities
- Give back to the Community
- Upon completion, Certificate of Completion/College reference
- Proposed budget of \$3,000

Next steps, build out the concept including content, approach Administration to present the concept for review, feedback, edits and authorization.

Motion to approve the budget of \$3,000 from the Medical Staff account was made by Dr. Carmona, seconded by Dr. Cuculino and unanimously approved.

X. **Adjournment:** There being no further business the meeting adjourned at 6:02pm.

NEXT MEETING August 15, 2023

Aluino Ochoa, MD
President, Medical Staff

Christopher Manion, MD
Secretary/Treasurer, Medical Staff